**Rapid Re-Housing Standards Work Group**

**Meeting Minutes from 8/26/15**

Attendance: Carrie Schatzman-House of Hope, Erin Evosevich-NEWCAP, Jeannette Petts-CACSCW, Gai Lorenzen-Legal Action, Kristina Van Egeren-Lakeshore CAP, Emily Pope & Sara Williams-Edgerton Community Outreach, Sue McCrone-ECHO of Janesville, and Jeanne Semb-Western Dairyland.

Excused: Abbie Nies-St. John, Abigail Jeffers-SA of La Crosse, Mike Hogan-Housing Action Coalition, and Corin Tubridy-WestCAP.

Attendance was taken.

Continuing to use the ESG-Funded RRH Standards as a template, as well as the Interim Rule, and RRH: CoC vs ESG document as tools, we moved forward from Service Coordination, where we left off at the last meeting.

Under the section for Program Services, the group decided to eliminate any mention of length of time to pay rent, along with percentages. Gai mentioned that she’d had a discussion with Maryvel and when we submit our HUD CoC grant application, we are to estimate the amount of rental assistance for the year. We wanted to eliminate having the same type of restrictions that we are seeing in the ESG-Funded Rapid Re-Housing Standards.

Under the Case Management section, we used the definition of that found in the CoC interim rule. We also changed the draft to list the other eligible services found there as well. Additionally, we added information about the re-evaluation guidelines, citing the interim rule.

The Service Coordination and Termination sections were left as is.

Under Follow Up Services, we decided to change the wording from “the program must provide” to “the program may provide” and added #3 which addresses supportive services.

Under the Client Files section, we added specific items that files should include. Record retention (#4) was re-worded a bit and text was cited from the Interim Rule about the length of time records should be kept.

It was decided that Jeanne would send out the draft of the standards, as well as the document comparing ESG to CoC. Members will need to get back to her by 9/4/15 indicating any changes they feel are appropriate before sending to the Board of Directors.

The next meeting was not scheduled at this time.