

## Wisconsin Balance of State Continuum of Care Rejection Policy – CoC Competition Process

It is the policy of the Wisconsin Balance of State CoC that all projects, new and renewal, must be approved by the CoC Director prior to submission of an application in *e-snaps*.

### Renewal Projects

#### Above Threshold

All renewal projects are ranked using the Balance of State CoC Board approved CoC-Project Scoring Tool. On the CoC Project Scoring Tool, any renewal project scoring 70.0% or higher and is in good standing with HUD and the Balance of State CoC is automatically eligible to apply in the CoC Competition. The renewal project will submit a renewal project application in *e-snaps* by the approved deadline. Following review and approval, the project will receive written notice outside of *e-snaps* of the following:

- (1) The renewal project was submitted in *e-snaps* before the Balance of State CoC established deadline.
- (2) The renewal project will be accepted and ranked on the CoC Priority Listing in *e-snaps*.

If the project did not submit a renewal application by the Balance of State CoC established deadline, the CoC Director shall notify the Balance of State CoC Board of Directors. The project will receive written notice outside of *e-snaps* of the following:

- (1) The renewal project was not submitted in *e-snaps* before the Balance of State CoC established deadline and will not be accepted and ranked on the CoC Priority Listing in *e-snaps*.
- (2) The renewal project application will be provided reason(s) for the rejection.

#### Below Threshold and/or Not in Good Standing

Any renewal project scoring 69.9% or less and/or are not in good standing with HUD and/or are not in good standing with the Balance of State CoC are not automatically eligible to apply. Those agencies must complete an action plan which identifies whether the project has decided to voluntarily relinquish their funds, voluntarily reallocate their funds, or complete a request for reconsideration application. See Reallocation Policy for more details.

If the renewal project receives written notice that their request for reconsideration was granted, the project will submit a renewal project application in *e-snaps* by the approved deadline. Following review and approval, the project will receive additional written notice outside of *e-snaps* of the following:

- (1) The renewal project(s) were submitted in *e-snaps* before the Balance of State CoC established deadline.
- (2) The renewal project(s) will be accepted and ranked on the CoC Priority Listing in *e-snaps*.

If the project did not submit a renewal application by the Balance of State CoC established deadline, the CoC Director shall notify the Balance of State COC Board of Directors. The project will receive written notice outside of *e-snaps* of the following:

- (1) The renewal project was not submitted in *e-snaps* before the Balance of State CoC established deadline and will not be accepted and ranked on the CoC Priority Listing in *e-snaps*.
- (2) The renewal project application will be provided reason(s) for the rejection.

If the renewal project receives written notice that their request for reconsideration was denied, the project will have the opportunity to voluntarily reallocate their grant or voluntarily relinquish the funds. The renewal project will receive additional written notice outside of *e-snaps* of the following:

- (1) The renewal project(s) were denied permission to submit a project in *e-snaps* and will not be accepted and ranked on the CoC Priority Listing in *e-snaps*.
- (2) The renewal project(s) will be provided reason(s) for the rejection consistent with the denial issued from the project's request for reconsideration application.

### **New Projects**

The New Project Application Process may include but is not limited to, BONUS funds, expansion funds through reallocation, transition grants, and set-aside new funding. The CoC Director reviews the NOFA and the New Project Application to ensure that all HUD requirements are being met. Once the review process is complete, the CoC Director revises the New Project Application and scoring rubric. The CoC Director distributes the application and scoring rubric by email to the full CoC memberships, posts the documents on the Balance of State website, promotes applications through social media, and sends out to any other interested parties.

New projects are reviewed and ranked using the scoring rubric. All projects will be notified in writing by electronic mail as to whether the project was selected to be included in the CoC Competition process or not selected.

New projects selected through the scoring process must submit the new project application in *e-snaps* by the approved deadline. Following review and approval, the new project will receive written notice outside of *e-snaps* of the following:

- (1) The new project application was submitted in *e-snaps* before the Balance of State CoC established deadline.
- (2) The new project application will be accepted and ranked on the CoC Priority Listing in *e-snaps*.

If the new project did not submit a renewal application by the Balance of State CoC established deadline, the CoC Director shall notify the Balance of State COC Board of Directors. The new project will receive written notice outside of *e-snaps* of the following:

- (1) The new project was not submitted in *e-snaps* before the Balance of State CoC established deadline and will not be accepted and ranked on the CoC Priority Listing in *e-snaps*.
- (2) The new project application will be provided reason(s) for the rejection.

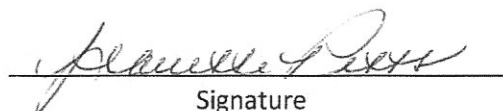


New project applications that were not selected through the scoring process will receive written notice outside of *e-snaps* of the following:

- (1) The new project application was denied permission to submit a project in *e-snaps* and will not be accepted and ranked on the CoC Priority Listing in *e-snaps*.
- (2) The new project application will be provided reason(s) for the rejection consistent with the scoring rubric and review process established for each new project type.

There are two appendices included in this policy to reflect a current CoC Competition process. As the information will change from year-to-year, a change in the appendices does not necessitate a full review or approval of this policy.

This policy has been approved by majority vote of the WI Balance of State CoC Board of Directors and shall be reviewed annually.

  
Signature

8-7-18  
Date

Jeanette Petts  
President, Balance of State CoC Board of Directors