**WI Balance of State Continuum of Care**

**Discharge Planning Committee Meeting Minutes**

Thursday, August 4th; 12:00PM – 1:00 pm

Microsoft Teams

1. In attendance: Kristina Bechtel, Chandra Wakefield, Maya Gundersen, Duana Bremer
2. Approval of Meeting Minutes – July 7th, 2022
	1. Approved minutes
3. Discharge Planning Toolkit
	1. Local coalition follow-ups
		1. Maya has not had a chance to send out her emails yet
		2. Chandra reached out to Brown and received feedback that toolkit was good but no other feedback
		3. Kristi reached out to her coalitions but has only heard back from one – nothing scheduled
		4. Will discuss toolkit during BOS Business Meeting and inform people they will be contacted to discuss toolkit. Committee members will reach out after this and we will discuss at next meeting.
4. Subpopulation Focus
	1. Maya’s brother has to work. She does believe he can come speak at next month’s meeting. Kristi will put on the agenda.
5. HERC Partnership Update
	1. Maya sent email to Amie, has not heard back yet.
6. Other Business - None
7. Next Meeting – September 1st, 2022; 12:00PM – 1:00PM