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| **Balance of State Nominating Committee** | **2/14/2023****3:00PM****Via Teleconference** |

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| **Meeting called by:** | Michael Bonertz | **Type of meeting:** | Nominating Committee Meeting |

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| **Attendees:** | Michael Bonertz, Lisa Haen, Tara Prahl, Carrie Poser |

***Minutes***

**Agenda Item:** Governance Documents **Presenter**: Michael

**Discussion:**

* Suggestion to re-title Section 8 of WIBOSCOC BoD Responsibilities and Code of Conduct document to just Board decisions.
	+ Change language in point C to board decision may express his/her opposition in an appropriate and respectful manner.
	+ Also challenges in language in points D and E regarding agreeing with the decision and not undermining Board.
		- Looking to create language that allows for individual opinion, but also to avoid strong directly negative language that could impede the unity of the Board.
			* Intention is to avoid board members giving an earful to anyone who will listen about a board policy and create discontent over a board decision.
		- Is it helpful to write what would happen if something did happen where a board decision was not respectfully disagree?
	+ Worked through language to adjust Section 8 that allows for individuality, yet ensure board members will be respectful of board decisions.
	+ Edited Section 3: Conflict of Interest of WIBOSCOC BoD Responsibilities and Code of Conduct document to have consistent language from Financial Policies and Procedures manual.
	+ As a result of document changes, the WIBOSCOC Conflict of Interest Policy and Annual Statement document will not be needed.
* Identified need for a document that provides a space to document disclose a conflict of interest.
	+ Carrie provided document used by ICA as a baseline document to start working through.
	+ Committee went through document and crafted changes that is reflective a board member instead of a staff member.
* Once all documents are cleaned up, will be sent out to board for comment and then voted on after the comment period closes.

**Agenda Item:** Review overall coalition Board rep openings **Presenter**: Lisa

**Discussion:**

* East Central, North Central, Washington and NWISH
	+ East Central and North Central is working through their vacancies.
	+ NWISH likely to remain open.
	+ Turnover in Washington coalition is making it challenging connecting with someone who can provide assistance with providing a coalition rep.
		- Waiting to hear back from most recent contact.

*Tentative next meeting: Tuesdays March 14, 2023 at 2:30pm*

*Action Items to follow up on:*

* Lisa to finalize and edit documents to share with Nominating Committee.
* Carrie anticipates looking up language to make sure we are identifying relationships in a matter that describes personal relationships without being specific on the type of relationship.