**Coordinated Entry & Assessment Committee**

**Meeting Minutes**

**Wednesday, October 7, 2015**

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| **Member/Agency** | **Present** | **Excused** | **Absent** |
| Corin Tubridy – West CAP | **X** |  |  |
| Karen Roehl – LAW |  | **X** |  |
| Maggie Carden – ICA |  | **X** |  |
| Leigh Polodna - ICA | **X** |  |  |
| Lisa Sanders – Shalom Center | **X** |  |  |
| Emily Pope – Edgerton Outreach |  | **X** |  |
| Melissa Randall – CAP Services | **X** |  |  |
| Sarah Rodefer – NAMI Waukesha |  |  | **X** |
| Sue Sippel –The Family Center | **X** |  |  |
| Carrie Zinda – Forward Service Corporation |  | **X** |  |
| Barb Fischer – Advocates of Ozaukee |  | **X** |  |
| Tony Gibart – End Abuse WI | **X** |  |  |
| Jeanette Petts - CACSCW | **X** |  |  |
| Debbie Bushman - NEWCAP |  | **X** |  |
| Becky Piper – Career Development Center | **X** |  |  |
| Ann Kohanek – West CAP | **X** |  |  |
| Paige Wandling – Salvation Army LaCrosse | **X** |  |  |
| Jenna Moon – Our Neighbor’s Place | **X** |  |  |
| Joe Locher – House of Mercy | **X** |  |  |
| Carrie Poser – WI BOSCOC | **N/A** |  |  |

**Agenda Items**

1. **Emergency Shelter Coordinated Entry Process (7/1/16)**
   1. Some little CoCs do not have an emergency shelter or DV shelter, some have only a DV shelter
   2. What type of system will work across the entire BOS?
   3. Examples of CE for shelters in other Balance of State CoCs
      1. Lisa, Corin, Leigh
   4. How do we incorporate DV shelters into a CE process for shelters?
      1. Referrals between DV shelters
      2. When a non-DV survivor presents at a DV agency for emergency shelter
   5. Tony will reach out to his colleagues in other states to see if/how DV agencies are participating in CE for shelter.
2. **Prevention and Diversion (7/1/16)**
   1. Examples of P&D processes from other CoCs
      1. Lisa, Corin, Leigh to look at BOS
      2. Jenna to look at other CoCs (metro areas)
         1. Jenna is leaving her position 10/20, so will only be available until that date
   2. Which agencies are doing Prevention &/or Diversion in the BOS?
      1. Sue and Paige will develop a survey to be sent to CoC leads
      2. We will invite those providers to provide input/join the committee to develop this process
3. **Homeless Youth (1/1/17)**
   1. Examples of Coordinated Assessment/Entry for homeless and runaway youth from other CoCs
      1. Becky and Ann
   2. Which agencies in the BOS serve youth under 18? Which agencies in the BOS serve youth 18-24?
      1. Melissa will develop a list of those agencies that have programs targeted toward these populations (CoC, ETH, RHY, etc.)
      2. We will invite those providers to provide input/join the committee to develop this process
      3. Lisa will reach out to KHDS to request their involvement in the committee for the development of this process
4. **Mainstream Resources (TBD)**
   1. The committee agreed to postpone the development of this process until the three listed above are further along.
5. **Next Meeting**
   1. Wednesday, 11/18/15, 10:00 – 11:30 a.m.