**Coordinated Entry & Assessment Committee**

**Meeting Minutes**

**Thursday, September 10, 2015**

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| --- | --- | --- | --- |
| **Member/Agency** | **Present** | **Excused** | **Absent** |
| Corin Tubridy – West CAP | **X** |  |  |
| Karen Roehl – LAW |  | **X** |  |
| Maggie Carden – ICA |  | **X** |  |
| Leigh Polodna - ICA | **X** |  |  |
| Lisa Sanders – Shalom Center | **X** |  |  |
| Emily Pope – Edgerton Outreach | **X** |  |  |
| Melissa Randall – CAP Services | **X** |  |  |
| Sarah Rodefer – NAMI Waukesha |  | **X** |  |
| Sue Sippel – The Domestic Violence Center/The Family Center | **X** |  |  |
| Carrie Zinda – Forward Service Corporation |  | **X** |  |
| Barb Fischer – Advocates of Ozaukee | **X** |  |  |
| Tony Gibart – End Abuse WI | **X** |  |  |
| Jeanette Petts - CACSCW | **X** |  |  |
| Debbie Bushman - NEWCAP |  | **X** |  |
| Jenny Yang – Family Services |  | **X** |  |
| Becky Piper – Career Development Center | **X** |  |  |
| Ann Kohanek – West CAP | **X** |  |  |
| Paige Wandling – Salvation Army LaCrosse |  | **X** |  |
| Jenna Moon – Our Neighbor’s Place | **X** |  |  |
| Carrie Poser – WI BOSCOC | **N/A** |  |  |

**Agenda Items**

1. **Review BOSCOC Membership Feedback**
	1. The Committee reviewed all submitted feedback and discussed each proposed correction and clarification. Corin will make the changes to the document and send it to the CoC Coordinator for posting on the BOSCOC website by 9/15/15.
2. **Next Steps**
	1. The Committee agreed that it is important to continue moving forward on the next steps of Coordinated Entry while we wait for BOSCOC Membership approval of the Coordinated Assessment System. The next processes to be developed are:
		1. Emergency Shelter Coordinated Entry Process (7/1/16)
		2. Prevention and Diversion Process (7/1/16)
		3. Homeless Youth Coordinated Assessment Process (1/1/17)
		4. Mainstream Resource Process (TBD)
3. **Next Meeting**
	1. Wednesday, 10/7/15, 10:00 – 11:30 a.m.