**East Central CoC Meeting**

May 7, 2019

**Members Present:** Ed Wilson (The Salvation Army), Bob Quam (The Salvation Army), Katrina Nelson (Center for Veterans Affairs), Melisa Randal (CAP Services), Kay Jewell (NAMI-UWSO), Mae Nachman (United Way)

Meeting was called to discuss the By-laws for the East Central CoC (ECCoC) and to discuss the grants that The Salvation Army has been rewarded.

**Grant Awarded to The Salvation Army**

Ed reported to the group that The Salvation Army was rewarded two grants for the fiscal year July 2019-June 2020. One grant is the EHH which will have $31,620 for the shelter program, $26,730 for rental assistance, $16,730 case management and $4,190 for administration cost.

The second grant is the Tenet Based Rental Assistance (TBRA) grant, which will have $129,288 for rent, $4,800 for utility assistance for those who are receiving rental assistance through the program and $6,799 for administration cost, this grant is a two year grant, with the same amounts available for the 2nd year as well. This grant will start on July 1, 2019 – June 2021.

More details on both of these grants will be discussed at our next CoC meeting, that will be held on May 31st, 9:00 am at the Library.

**ECCoC By-Laws**

Ed shared with the group that one of the requirements we have as a local CoC is to create and propose By-Laws for our CoC. Ed presented the By-Laws that were taken from the Lakeland CoC along with the application and the Memorandum of Understanding (MOU).

Discussion regarding both items was discussed with the following corrections:

* ECCOC By-Laws
	+ Voting
		- Change quorum from 50% to 25% of the membership
		- Voting may be done during a meeting and/or via email, paper or other electronic means according to instructions provided and if received by the Chairman by the designated deadline
	+ Officers
		- Director
			* add (Optional) after DIRECTOR
		- Delete starting March 2018 on page 3
	+ Meetings
		- Change Quarterly on the 2nd Tuesday, to Quarterly on the last Tuesday of the months of August, November, February and May.
		- Delete starting September 2017
	+ By-Law Review and Amendments
		- Add 5 business days, to the notification
* Application
	+ Change, Please submit membership form by May 31, 2019, delete “by May 31, 2019
* Memorandum of Understanding
	+ No changes

The group also discussed the importance of members of CoC be involved in the process moving forward and that each partner plays a key role in the success of the group working with those who struggle with homelessness and/or at risk of being homeless.

It was discussed as to possible having someone come in from the WIBOSCOC to share how the CoC works in conjunction with the community and with the WIBOSCOC.

Meeting adjourned