**WISCONSIN BALANCE OF STATE CONTINUUM OF CARE**

**QUARTERLY MEETING MINUTES – FEBRUARY 8,2024**

**In Person – Jefferson Street Inn, Combined Grant & Lincoln Room**

**4:50 PM Start**

**5:30 PM End time**

1. The meeting was called to order by Lisa Haen at 4:50 pm.
2. Roll Call of Delegates

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| **Coalition –Member** | **Delegate** | **Attendance** |
| Brown | Cheryl Detrick | x |
| Central | Suzanne Hoppe | x |
| Coulee | Lee Walraven | x |
| Dairyland | Corin Tubridy | x |
| East Central | Leigh Ann Trzinski | x |
| Fox Cities | Mindy Howell | x |
| Jefferson | Jeremy Schmidt | Absent |
| Kenosha | Lisa Haen | x |
| Lakeshore | Lyric Glynn | x |
| North Central | Katie Schumer | x |
| Northeast | Erin Evosevich(Back-up: Aria Ard) | Absent |
| Northwest | Millie Rounsville | x |
| NWISH | Tara Prahl | x |
| Ozaukee | Joana Hemschemeyer | x |
| Rock Walworth | Jessica Locher | x |
| Rural North | Sandy Clark | x |
| Southwest | Julie McGuire | x |
| Washington | Kayden Rinzel | x |
| Waukesha | Patricia Fabian | x |
| West Central | Duana Bremer | x |
| Winnebagoland | Amy Lang | x |

1. Approval of Agenda
	1. Motion: Jessica Locher
	2. Second: Michael Etheridge
	3. No Further Discussion
	4. All in Favor
	5. Motion Carries
2. Review and approval of minutes – **VOTE**
	1. Motion: Joanna Hemschemeyer
	2. Second: Millie Rounsville
	3. No Further Discussion
	4. All in favor
	5. Motion Carries
3. Committee Presentations and Discussion
4. Executive Committee – Lisa
	1. Met 12.21.2023 & 1.18.2024
	2. Talked about Youth Homelessness System Improvement Grant (YHSI)
		1. Partnering with WHARS
	3. Discussed Investment plan for the Bezos Day 1 Family Fund
	4. Review board surveys
	5. Talked about committee surveys results and changes to committees/chairs
	6. Combined System Performance Network and Gaps and Needs Committees
	7. Discussed highlights of the in-person board meeting on December 5, 2023
		1. Started the meeting with a new board member onboarding session.
		2. Presenter Amy Ebling, Attorney from Ruder Ware did an excellent session on board governance.
		3. Moving forward executive committee meeting minutes will be approved by the executive committee not the full board
		4. Approved strategic plan #2 which was posted on the Board of Director page
		5. Members voted to not move forward with Strategic Worksheet #3
		6. Carrie to establish a relationship with outside council
	8. Next meeting is 2.15.2024
5. System Performance Network – David, Michelle & Kayden
	1. Gaps and needs combined with systems performance network
	2. Will be announcing results for gaps and needs
	3. Wants someone from each coalition on the committee
	4. Meet once a month on Thursday
	5. Members of the committee do not need to be a Homelessness Information System (HMIS) user
6. Coordinated Entry – Wendy & Stephena
	1. Update from Holly Sieren, BOS Coordinated Entry (CE) Specialist
		1. Meets monthly on 4th Wednesday of the month
		2. 12 work groups
			1. New barriers assessment was implemented in December 2023
			2. Prevention workgroup
				1. Currently creating a new prevention screen
			3. Emergency shelter
				1. Standards were approved
			4. DV
				1. Working on the order of priority for DV RRH
				2. End Domestic Violence of WI – providing trainings
			5. Implementation workgroup
				1. Working on updating the Manual one section at a time
7. Discharge Planning – Sherri
	1. Meet first Thursday of the month
	2. Created 3 subgroups
		1. Dept of corrections
			1. Wanting to add more members from
			2. Identifying the information gap
		2. Mental health facilities
			1. How are systems working locally
		3. Health institutions
			1. Looking at replicating a Milwaukee model
				1. Zcoding
			2. Recuperation and Respite sites = not medically necessary to stay in hospital
		4. Foster care Systems
8. Diversity, Equity & Inclusion – Michael E., Megan, Tamarra Coleman
	1. Next meeting 2.22 (fourth Thursday of the month at 10am)
	2. Meeting with Fox City Coalition
9. Fiscal & Audit Committee – Kathleen, Millie, Brett
	1. Hawkins Ash – for the Audit
	2. Opened a Money Market/CD ladder – with Bezos Day 1 Family Fund
10. Lived Experience – Cheryl & Rosanne
	1. Will be scheduling a meeting before the next April board meeting
	2. Has 3 possibly 4 members
		1. Working on a letter for local coalitions to recruit more members for the lived experience
11. Nominating – Mike B., Shannon, Robin
	1. Has not meet for a while
	2. Looking to meet soon
12. Public Awareness & Advocacy – Jessica L & Leigh Ann
	1. Jan 22
		1. 4th Monday of the month – via Teams
	2. Goals for the year
		1. Recruit new members
		2. Focus on Social media account
			1. Creating Instagram and TikTok account
		3. Polling local coalition for what they are doing for homeless awareness month
13. Veteran Advisory – Lee & Angela
	1. Met on 1.17.2024
	2. Discussed what veteran services are facing
14. Adjourn 5:14 pm
	1. Motion: Cheryl Detrick
	2. Second: Michael Etheridge