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| **Brown County Homeless & Housing Coalition** |
| Unaccompanied Youth Task Force |

**Meeting Minutes**

**February 19th, 2020 2pm**

**Meet at 1540 Capitol Drive, Green Bay, WI**

**Main Level Conference Room**

1. Introductions and Sign in
	1. Present: Sheri Konitzer, Sue Loberger, Katelyn Voorhees, Erika Villacrez, Alex Tran, Karen Brown-Schaible, Kara Hurst
	2. Not Present: Eunice White, Shannon Weinandt, Marc Seidl, Karen Brown-Schaible, Katie Gazella, Debbie Bushman, Cheryl Detrick, Christina Gingle, James Walker
2. Update from *House of Hope* on licensing for SHELTERCARE
	1. Needs a letter of support signed by the state (letter is already written – just needs signature)
		1. State has not signed due to concern about liability
		2. Licensing has taken the letter and will work to get it signed
		3. Can the coalition ask people to start calling representatives?
	2. Policies are mostly finished
	3. Rooms are ready
	4. Licensing is moving everything else ahead so that when the letter is signed, things can continue moving forward quickly
	5. License is for birth to 17 females (which allows them to take the children of the unaccompanied youth too)
	6. Females only – but do not have to be pregnant or parenting
3. Update on 3-month goals
	1. Budget -*Alex & Cheryl*
		1. No update
		2. Have not looked at buildings yet
		3. Discussed looking for other budgets (such as House of Hope) to get an idea of necessary finances
			1. Sue is going to ask if House of Hope can share their budget (recognizing that the drop in center will not be 24/7 like House of Hope)
	2. Models *Sue*
		1. No update
	3. Update on Surveys- *Christina*
		1. Survey money was switched to google survey
		2. Done and ready to be sent out
		3. Incentives – obtain gift card donations? Youth who complete survey will be put into a drawing for the gift card (Alex will call around for gift cards)
	4. Youth Services Roster- *Erika*
		1. Discussed changing it to “directory” not roster
		2. Discussed sheltering 17 year olds
		3. Still updating
	5. Barriers - *Katie*
		1. No update
4. Other business
	1. Fairgrounds
		1. Said no to waiving fees for people experiencing homelessness
	2. Host Homes
		1. What do we need to get host homes going in our community while we work on getting shelter services figured out?
		2. Kate talked about host home concept in Kansas; Kate will reach out to old supervisor to find out how that program started
		3. Harvest Ministries/Frontline? Run by Sarah Christensen (920-366-6988)
			1. Takes in female minors temporarily
			2. Kara from ODYS will call for more information
5. Next Meeting 🡪 March 18th, 2 pm Newcap , Green Bay office