**Coordinated Entry & Assessment Committee**

**May 15, 2017**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member/Agency** | **Present** | **Excused** | **Absent** |
| Corin Tubridy – West CAP | **X** |  |  |
| Karen Roehl – LAW | **X** |  |  |
| Leigh Polodna - ICA |  | **x** |  |
| Lisa Sanders – Shalom Center | **X** |  |  |
| Emily Pope – Edgerton Outreach |  |  | **X** |
| Melissa Randall – CAP Services | **X** |  |  |
| Sue Sippel –The Family Center | **X** |  |  |
| Carrie Zinda – Forward Service Corporation |  |  | **X** |
| Barb Fischer – Advocates of Ozaukee |  | **x** |  |
| Tony Gibart – End Abuse WI |  |  | **X** |
| Jeanette Petts - CACSCW | **X** |  |  |
| Debbie Bushman - NEWCAP | **X** |  |  |
| Holli Fisher, Golden House | **X** |  |  |
| Joe Locher – ECHO |  | **x** |  |
| Johneisha Prescott – HAC of Wauk Co |  |  | **X** |
| Sarah Williams – Edgerton Outreach | **X** |  |  |
| Melissa Pridgen – WestCAP | **X** |  |  |
| Ellen Allen – Hope House |  |  | **X** |
| Roslyn Fox, Christine Ann Domestic Abuse Serv (backup) | **X** |  |  |
| Maria Wierichs, Christine Ann DAS |  | **X** |  |
| Lana Roever Family Promise of Ozaukee Co | **X** |  |  |
| Tara Prahl, Housing Partnership of the Fox Cities | **X** |  |  |
| Martha Pearson, YWCA of Rock County | **X** |  |  |
| Krista Kruger, Housing Partnership of the Fox Cities | **X** |  |  |
| Adrienne Roach, End Abuse WI | **X** |  |  |
|  Tami Frea, New Community Shelter |  |  | **X** |
| Siobhan Allen, Hope House of South Central Wisconsin |  |  | **X** |
| Kelley Waddell, Salvation Army of LaCrosse |  | **x** |  |
| Kate Markwardt, Lakeshore Cap | **X** |  |  |
| Kathie Milton, ADVOCAP | **X** |  |  |
| Annie Meidl, Family Services | **X** |  |  |
| Chris Laschock, Homeless Connections | **X** |  |  |
| Amy Giani, Family Promise of the Chippewa Valley | **X** |  |  |
| Rebecca Pritzl, KHDS | **X** |  |  |
| Mike Hogan, The Women’s Center |  |  | **X** |
| Dana Baumgartner, Salvation Army |  |  | **X** |

**TEAMS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Member/Agency** | **Implementation** | **Marketing/Outreach** | **Youth** | **Grievance** | **DV** | **Evaluation** |
| Corin Tubridy – West CAP | **x** |  |  | **x** |  |  |
| Karen Roehl – LAW |  |  |  | **x** |  |  |
| Leigh Polodna - ICA | **x** |  |  |  |  | **x** |
| Lisa Sanders – Shalom Center | **x** |  |  |  |  |  |
| Emily Pope – Edgerton Outreach |  |  |  |  |  |  |
| Melissa Randall – CAP Services |  | **x** |  |  |  |  |
| Sue Sippel –The Family Center |  | **x** |  |  | **x** |  |
| Carrie Zinda – Forward Service Corporation |  |  |  | **x** |  | **x** |
| Barb Fischer – Advocates of Ozaukee |  | **x** |  |  | **x** |  |
| Tony Gibart – End Abuse WI |  |  |  |  | **x** |  |
| Jeanette Petts - CACSCW | **x** |  | **x** | **x** | **x** | **x** |
| Debbie Bushman - NEWCAP | **x** | **x** |  |  |  |  |
| Holli Fisher, Golden House |  |  |  |  | **x** |  |
| Joe Locher – ECHO |  |  |  |  |  |  |
| Johneisha Prescott, HAC of Wauk Co |  | **x** |  |  |  | **x** |
| Julie Faust - ADVOCAP |  | **x** |  |  |  |  |
| Sarah Williams – Edgerton Outreach |  |  |  |  |  |  |
| Melissa Pridgen – WestCAP |  |  |  |  |  |  |
| Ellen Allen – Hope House |  |  |  |  | **x** |  |
| Roslyn Fox, Christine Ann Domestic Abuse Serv (backup) |  |  |  |  |  | **x** |
| Maria Wierichs, Christine Ann DAS |  |  |  |  | **x** |  |
| Lana Roever, Family Promise of Ozaukee Co |  |  |  | **x** |  |  |
| Tara Prahl, Housing Partnership of the Fox Cts |  |  |  |  |  |  |
| Martha Pearson, YWCA of Rock County |  |  |  |  | **x** |  |
| Krista Kruger, Housing Partnership of the Fox Cities |  |  |  |  |  |  |
| Adrienne Roach, End Abuse WI |  |  |  |  |  |  |
| Tami Frea, New Community Shelter |  |  |  |  |  |  |
| Siobhan Allen, Hope House of South Central WI |  |  |  |  |  |  |
| Kelley Waddell, Salvation Army of LaCrosse |  |  |  |  |  |  |
| Kate Markwardt, Lakeshore Cap |  |  |  |  |  |  |
| Kathie Milton, ADVOCAP |  |  |  |  |  |  |
| Annie Meidl, Family Services |  |  |  |  |  |  |
| Chris Laschock, Homeless Connections |  |  |  |  |  |  |
| Amy Giani, Family Promise of the Chippewa Valley |  |  |  |  |  |  |
| Rebecca Pritzl, KHDS |  |  |  |  |  |  |
| Mike Hogan, The Women’s Center |  |  |  |  |  |  |
| Dana Baumgartner, Salvation Army |  |  |  |  |  |  |

Also present: Carrie Poser, CoC Director

**Minutes**

1. Approval of minutes from February meeting – Debbie made a motion, Corin 2nd, motion carried.
2. Change in policy – ‘Must attempt contact 3 times in 2 weeks’ – proposed change to ‘Must attempt contact 3 times in a 1 week period’ – following discussion, Martha made a motion, Corin 2nd, motion passed to accept: **Agencies must attempt to contact potential applicants at the top of the priority list at least 3 times with 24 hours in between. If you are unable to contact them after 24 hours of the 3rd call, you may move to the next person on the list. *(ie. Monday 3 pm, Tuesday 3 pm and Wednesday 3 pm – may move to the next name on Thursday 3 pm.)***
3. New branding/marketing materials were presented to the committee.
4. Jeanette and Carrie discussed the necessity for support and positive vibes at BOS Meeting on CE presentation/HUD Notice information.
5. Adjourn – Karen made a motion, Martha 2nd, motion carried.

List of trainings for Committee Completed

 Non-WISP Google Form

Screening (VI-SPDAT) January 2017

Referrals

Trauma Informed Care {PowerPoint completed}

Evaluations

Fair Housing and Confidentiality

Administrative LCA training

 TH Prioritization\* early 2017

PH Prioritization\* early 2017

RRH Prioritization\* early 2017

 Chronic Homelessness

Prevention and Diversion

CE System for Shelters

CE System for Mainstream Resources