**Rural North Meeting 04/19/2023**

Amanda Newberry, Co-Chair, called the meeting to order at 10:33 a.m.

**Present:** Curt Spicer– Salvation Army, Kristen Moen-Salvation Army, Coll Fox-Taylor House, Missy Jerome-Embrace, Paul Huber-VA, Cindy Pohlman-Lighthouse, Stacey Feidt-Salvation Army, Kendra Carillon-Embrace, Amanda Newberry-Salvation Army, Nancy Kraft-Workforce Resource, Catherine Parr-Center for Veteran Issues, Casey Levrich-HUD Vash, Danielle Danford-Embrace, Cassandra Robinson-MHS Health Wisconsin

**Discussion**

Catherine had some questions on the Rural North positions and if there was a description outlining the responsibilities of each. Catherine also asked how long a person has to be a member of Rural North before they can become an officer. Amanda was not sure. Stephena will get the information for Catherine.

**Agenda and Minutes**

There was discussion on corrections that needed to be made. Amanda took note of the corrections and will correct them. No vote today.

We will need to vote on the March minutes, April agenda, April minutes, and May agenda at next meeting.

**Prioritization list (update).**

Stacey has no update. She did talk about that follow-ups need to be completed in a timely matter so that client's referral doesn’t get closed out and they are taken off the list.

**Match**

* [**https://docs.google.com/forms/d/1YJekyxuKKf\_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit**](https://docs.google.com/forms/d/1YJekyxuKKf_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit)
  + Link for donating hours for match if not already paid with CoC funds or used to match for another grant
  + Match goes to the CoC
* Amanda went over both the regular match and the DV match again. This information is included in every monthly agenda.

**Action Plan**

Amanda got a timeline from Leigh for when things are due or where we should be at. We

will have a check-in with Leigh on 09/15/2023. The goals/components must be completed

by 03/16/2024. We need to check with Duana about setting up the SOAR training as that will

fulfill components 1 and 3. Nancy will check with Workforce Resource on trainings that will

fulfill component 1.

**WIBOS Committees**

Reminder to join a committee. The email included a description of each committee. If you need help figuring out who to contact, please email Steph. Amanda asked if anyone was new and needed to be on a committee. Cindy, Catherine, Kendra, and Sandy all requested more information. Cole suggested that just a general email be sent out to the group regarding signing up for a committee and those that are already on a committee can just ignore it. Others that are not on a committee can request more information if needed.

**YHDP Grant Update**

Amanda provided a brief update. We are looking for a case manager for West Central. We are still trying to fill spots in the transitional houses.

**Program Funding Update**

* TBRA
  1. TBRA 21-13 (07/01/2021-06/30/2023)
     1. $669,526
        1. $341989.05 Assistance remaining after March 23 request
  2. TBRA 22-11 (07/01/2022-06/30/2024)
     1. $685,303
        1. $623,003 Assistance
        2. $62,300 Admin
* \*\*Steph reminded everyone that there is a ton of money for TBRA that needs to get spent and that she wants other agencies to be referring clients to Burnett TBRA program with the understanding that they would have to continue to case manage as we do not have enough case managers right now to take on a lot more clients.
* EHH
  1. ESG
     + 1. Shelters have been emailed individually by Steph on their remaining balances
  2. Admin
     1. ZERO
  3. HPP
     1. Prevention
        1. ZERO
     2. Admin
        1. ZERO
  4. RRH
     1. Some funds remaining, but will be projected to be spent with current clients
  5. Recovery Voucher Grant
     1. 01/01/2023-12/31/2023
        1. Covers Burnett, Clark, Rusk, Sawyer, Taylor, Washburn, Barron, Chippewa, Dunn, Pepin, Pierce, Polk, and St. Croix
        2. Covers cost of clients staying at a DHS registered Recovery Residence
           1. https://www.dhs.wisconsin.gov/guide/recovresdir.pdf
        3. $100,000
           1. $90,000 Program Funds

$86180 after March 2023 request

$69840 projected remaining

Need to maintain 17-18 clients each month to spend down grant which shouldn’t be a problem

* + - * 1. $10,000 Admin

$9618 after March 2023 request

**Lead Agency Vote**

Amanda stated that we needed to vote on the lead agency for EHH funding. The Salvation

Army has been lead agency for several years. Amanda asked if any other agency was

Interested. Nancy asked if the Salvation Army was still willing to be lead agency and Amanda

said yes. Nancy made a motion to have Salvation Army continue to be the lead agency. Coll

seconded the motion. Motion approved.

**Rural North Positions**

Amanda discussed that either Stephena or herself need to step down per the bylaws of Rural North. This wasn’t an issue until Amanda started with the Salvation Army. Amanda explained that either the Chair position needs to be filled or the secretary position. No response from anyone. Amanda noted that this was the third request. Steph announced to the coalition that she was resigning from the Secretary position effective immediately due to other commitments since taking the position. Missy from Embrace said that she/they would be willing to take on the Secretary role as long as they had support. Steph and Amanda offered to support them through the transition. No formal vote, but no opposition.

**Final Notes and Adjournment**

Amanda asked if there was any other new business or information.

The next meeting will be **May 10th 10:30am-11:45am**.

Meeting adjourned at 10:51am.

Respectfully submitted,

Stephena Smith, April 19th, 2023