**Rural North Meeting 03/08/2023**

Amanda Newberry, Co-Chair, called the meeting to order at 10:30 a.m.

**Present:** Liza Lane – Embrace, Autumn Hoff – Salvation Army, Sandy Clark – Salvation Army, Kristen Moen-Salvation Army, Coll Fox-Taylor House, Leigh Polodna-Balance of State, Missy Jerome-Embrace, Paul Huber-VA, Cindy Pohlman-Lighthouse, Duana Bremer-Salvation Army, Kendra\_\_\_\_\_\_-Embrace, Amanda Newberry-Salvation Army, Nancy Kraft-Workforce Resource, Catherine Parr-Center for Veteran Issues

**Approval of Agenda and Minutes**

\_\_\_\_\_ makes a motion to approve March agenda. \_\_\_\_\_ seconds. Motion carried.

\_\_\_\_\_ makes a motion to approve February minutes. \_\_\_\_\_ seconds. Motion carried.

**Prioritization list (update).**

Stacey not present.

**DV SSO**

Leigh explained the DV match, doing assessments, referrals, and MOU’s/

**Match**

* [**https://docs.google.com/forms/d/1YJekyxuKKf\_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit**](https://docs.google.com/forms/d/1YJekyxuKKf_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit)
  + Link for donating hours for match if not already paid with CoC funds or used to match for another grant
  + Match goes to the CoC

**WIBOS Committees**

Reminder to join a committee. Email included a description of each committee. If you need help figuring out who to contact, please email Steph. Amanda asked if anyone was new and needed to be on a committee. Cindy, Catherine, Kendra, and Sandy all requested more information. Cole suggested that just a general email be sent out to the group regarding signing up for a committee and those that are already on a committee can just ignore it. Others that are not on a committee can request more information if needed.

**BOS Website**

Leigh talked about the new features on the BOS website. There is no a calendar on the front page with meetings and other available trainings listed.

**YHDP Grant Update**

Duana spoke about YHDP. The third lease has been signed for the transitional units. Amanda has been doing a good job getting clients into the programs and finding units. There are 4 female vacancies and she didn’t give a number for the males; just that there were some vacant spots.

**Action Plan**

Action plan had to be voted on today. We cannot ask for another extension. Discussion about what needs to be voted on. Top goals submitted were mainstream benefits and DV.

Several questions were asked and explanations given by different people. Amanda opened up the voting by asking if the voting should be done by individuals in the meeting or 1 vote per agency. Duana stated that it should be one vote per agency. Votes as follows:

Duana Bremer, Salvation Army-Mainstream Benefits

Catherine Parr, Center for Veteran Issues-Mainstream Benefits

Nancy Kraft, Workforce Resource-Mainstream Benefits

Cindy Pohlman, Lighthouse-Mainstream Benefits

Coll Fox, Taylor House-Mainstream Benefits

Kendra, Embrace-DV

Mainstream benefits won the vote.

3 components for Mainstream Benefits were then voted on. The 3 components were info/training, collaboration, and SOAR. Votes for the components as follows:

*Info/training*-Salvation Army, Workforce Resource, Lighthouse, Taylor House, Center for Veteran Issues

*Collaboration*-Embrace

*SOAR*-Zero votes.

Duana brought up having someone from SOAR coming in and doing some training with people since it is part of the info/training component.

Amanda stated that she would receive the Action Plan paperwork today and fill it out based on today’s votes and submit it to Leigh.

**Program Funding Update**

* TBRA
  1. TBRA 21-13 (07/01/2021-06/30/2023)
     1. $669,526
        1. $373,698 assistance remaining after February 2023 request
  2. TBRA 22-11 (07/01/2022-06/30/2024)
     1. $685,303
        1. $623,003 Assistance
        2. $62,300 Admin
* \*\*Duana explained that there is a ton of money for TBRA that needs to get spent and that she wants other agencies to be referring clients to Burnett TBRA program with the understanding that they would have to continue to case manage as we do not have enough case managers right now to take on a lot more clients. Cindy from the Lighthouse asked how she could do the referring process and Duana referred her to Stephena or herself. It was also explained that TBRA has no prioritization list.
* EHH
  1. ESG
     1. Taylor House
        1. $10740 remaining
     2. Lighthouse
        1. $7024.80 after February 2023 request
     3. Faith House
        1. Zero funds remaining
  2. Admin
     1. ZERO
  3. HPP
     1. Prevention
        1. ZERO
     2. Admin
        1. ZERO
  4. $32699 match remaining after February 2023 request
     1. Can any subs help meet match?
  5. Recovery Voucher Grant
     1. 01/01/2023-12/31/2023
        1. Covers Burnett, Clark, Rusk, Sawyer, Taylor, Washburn, Barron, Chippewa, Dunn, Pepin, Pierce, Polk, and St. Croix
        2. Covers cost of clients staying at a DHS registered Recovery Residence
           1. https://www.dhs.wisconsin.gov/guide/recovresdir.pdf
        3. $100,000
           1. $90,000 Program Funds

Stacey did paperwork for first potential client last week

* + - * 1. $10,000 Admin

**Rural North Positions**

Amanda discussed that either Stephena or herself need to step down per the bylaws of Rural North. This wasn’t an issue until Amanda started with the Salvation Army. Amanda explained that either the Chair position needs to be filled or the secretary position. No response from anyone.

**After Hours Plans**

Duana explained that the After Hours plans deal with after business hour calls for assistance. Most law enforcement agencies have vouchers to put clients in a motel for the night until an agency could meet with them to access help. Duana said that she would take care of re-submitting it for this year.

**Final Notes and Adjournment**

Amanda asked if there was any other new business or information. Leigh brought up the Housing Forum and said to watch for more information coming out via email.

The next meeting will be **April 12th 10:30am-11:45am**.

Motion to adjourn by \_\_\_\_\_. Second by \_\_\_\_\_. Motion carried. Meeting adjourned at 11:18am.

Respectfully submitted,

Stephena Smith, March 8th, 2023