

WI BOSCOCE CE Committee Minutes

Date: May 22, 2024

Time: 2:00

- I. Welcome/Attendance – Holly called the meeting to order at 2 p.m.
 - a. Member or Participant confirmation – Be sure to check if you are marked and if you are highlighted in yellow- let Holly, Wendy or Stephena know which you are. Participants assist with teams but don't have voting rights or attendance requirements and Members have voting rights and attendance requirements.
- II. Meeting minutes and attendance
- III. April 24, 2024 – Motion by Cheryl Kobs and 2nd by Stacey Feidt to approve the 4/24/2024 meeting minutes as written and attendance. Motion passed.
- IV. CE Committee Chairs – Wendy Schneider & Stephena Smith
 - a. Any updates – Thank you all for work on Coordinated Entry. Thank you, Holly, for presenting at the quarterly meeting and assisting with this committee.
- V. HMIS Updates – Jennifer Allen, Stephanie Van Hulst, Katie Spaeth – None at this time.
- VI. CE Committee Charter – Holly reviewed the Charter and a majority was approved as is. Discussion was held around “Outreach” regarding including Training for those not required to use CE. Changing Church’s, Salvation Army, Etc. to Those not required to use Coordinated Entry. Adding on the first line: outreach programs, including those not required to use CE. Engagement of outreach programs into local CE Systems. No-Wrong-Door was discussed – it won't be put in the Charter as it is in the Policy and Procedure manual. Holly will review feedback, send out a revised Charter prior to the June meeting and we will vote at that time.
- VII. Work groups with current projects
 - a. Prevention - Chair: Katie Schumer
 - i. Work group is reviewing feedback on the Prevention Screen and making revisions.
 - ii. Homeless prevention vs. eviction prevention. Homeless Prevention is those staying at friends, etc. They don't have their own apartment or an eviction notice and the goal is to get them housed. Eviction Prevention – implies they have an eviction notice and the goal is to keep them housed.

- b. Implementation – Chair: Corin Tubridy
 - i. Working on the CE policy and procedure manual. Next month, Holly will begin sending screen shots of sections that have been updated so the entire committee can review and discuss sections rather than the entire document.
 - c. Domestic Violence (DV) – Chair: Holland Dvorak
 - i. Reviewing the current order of priority – Work group is looking at adding the barriers assessment as the 2nd item in order of priority. Currently, barrier assessment is not even part of the order of priority.
 - d. Emergency Shelter – Chair: Stephena Smith – work group is reviewing the Emergency Shelter Standards feedback received. If you are interested in assisting with this process, contact Holly or Stephena.
- VIII. CE Conversation – Suggestions, concerns, what is going well, etc. Discussion was held on what is considered for the Homeless vs Prevention (not homeless) Priority list. If a person is literally homeless and, on the list, but goes and stays with a friend for more than 7 days, they would come off the homeless list and be reassessed for the prevention list. If there is a change in their living situation, be sure they are on the correct list.
- IX. Next Meeting – June 26, 2024

Don't forget to fill out your match!

CE Committee Match Form Link: [CE Committee Match Form - Google Forms](#)

Meeting adjourned at 2:39 pm