

WI BOSCO CE Committee Minutes

Date: June 26th, 2024

Time: 2:00

- I. Welcome/Attendance – Holly called the meeting to order at 2 p.m.
 - a. Member or Participant confirmation – Be sure to check if you are marked and if you are highlighted in yellow- let Holly, Wendy or Stephena know which you are. Participants assist with teams but don't have voting rights or attendance requirements and Members have voting rights and attendance requirements.
- II. Meeting minutes and attendance
- III. May 22nd 2024 – Motion by Katie Schumer and 2nd by Shannon Parker to approve the 5/22/2024 meeting minutes as written and attendance. Motion passed.
- IV. CE Committee Chairs – Wendy Schneider & Stephena Smith
 - a. Any updates – Thank you all for work on Coordinated Entry. Thank you, Holly, for presenting at the quarterly meeting and assisting with this committee.
- V. HMIS Updates – Jennifer Allen, Stephanie Van Hulst, Katie Spaeth – Late summer/ early fall ICA is looking to do live trainings. There seems to be some disconnect in some areas with relocation.
- VI. CE Committee Charter – Motion by Katie Schumer and 2nd by Stephanie Kaiser to approve the charter. Motion passed.
- VII. Work groups with current projects
 - a. Prevention - Chair: Katie Schumer
 - i. Katie and Holly meeting next week to propose revisions.
 - ii. Jennifer Allen would like feed back from other counties that don't have prevention.
 - iii. Katie will be on the look for agencies that don't have prevention. 9-11 coalitions don't use the list and there's misunderstanding for different locations.
 - iv. How does it look realistically with case management.
 - v. Question was asked if there's a resource for SSO's to know what is available in each area for services. Question was asked if the "referring" case manager would be responsible if client was moved across counties.
 - vi. Consensus to create (add members) work group to talk about the challenges withing the prevention group.

- b. Implementation – Chair: Corin Tubridy
 - i. Working on the CE policy and procedure manual.
 - 1. No Wrong Door- Nothing new.
 - 2. Who uses CE?- Already in manual
 - 3. Accessing emergency services- No new feedback
 - 4. Connection to Mainstream Services- No new feedback
 - 5. Marketing and Outreach- No new feedback
 - 6. Outreach- No new feedback
 - 7. Accessibility- Is there a section about increasing housing resources to pull from lists? (Jennifer Allen)
 - a. Agenda item for next meeting to discuss.
 - 8. After Hours Plan- Katie from North Central Cap would like discussion about after hours and training. Looking for resources especially in Rural areas.
 - c. Domestic Violence (DV) – Chair: Holland Dvorak
 - i. Through discussion, they agreed that moving the barrier assessment would be beneficial only for RRH.
 - ii. Items in Order of priority are:
 - 1. Currently Fleeing
 - 2. Barriers Assessment
 - 3. # of times attempted to flee
 - 4. Longest # of months since flee date.
 - iii. Motion to Cheryl (?) and 2nd by Stacey to approve order of priority. Motion passed.
 - d. Emergency Shelter – Chair: Stephena Smith
 - i. Meeting in a couple of weeks to discuss training.
- VIII. CE Conversation – Jennifer Allen
 - a. NWISH list will be redirected as needed.
 - b. So many people are being referred to all communities and then there are notes of them declining services in various coalitions.
 - c. Discussion on training for entering that information on the pre-screen form.
- IX. Next Meeting – July 24, 2024 (May be rescheduled)

Don't forget to fill out your match!

CE Committee Match Form Link: [CE Committee Match Form - Google Forms](#)

Meeting adjourned at 3:00 pm