**WISCONSIN BALANCE OF STATE CONTINUUM OF CARE**

**QUARTERLY MEETING Minutes – February 11, 2022**

1. Roll Call of Delegates

|  |  |  |  |
| --- | --- | --- | --- |
| **Coalition –Member** | **Delegate** | **Email** | **Attendance** |
| Brown | Cheryl Detrick  (Back-up Sara Williams) | [cheryldetrick@newcap.org](mailto:cheryldetrick@newcap.org)  (Back-up [swilliams@wisewomengp.org](mailto:swilliams@wisewomengp.org)) | X [9:46AM] |
| Central | Suzanne Hoppe | [shoppe@renewalunlimited.net](mailto:shoppe@renewalunlimited.net) | X |
| Coulee | Jeanne Meyer | [exec@familiesfirstofmonroecounty.org](mailto:exec@familiesfirstofmonroecounty.org) | X |
| Dairyland | Jeanne Semb | [Jeanne.Semb@wdeoc.org](mailto:Jeanne.Semb@wdeoc.org) | X |
| East Central | Ed Wilson | [Ed.Wilson@usc.salvationarmy.org](mailto:Ed.Wilson@usc.salvationarmy.org) | X |
| Fox Cities | Nikki Gerhard | [Nikki.Gerhard@Appleton.org](mailto:Nikki.Gerhard@Appleton.org) | X |
| Jefferson | Jeremy Schmidt | [jeremys@cacscw.org](mailto:jeremys@cacscw.org) | X |
| Kenosha | Tamarra Coleman | colemant@shalomcenter.org | X |
| Lakeshore | Kate Markwardt | [kathleenm@lakeshorecap.org](mailto:kathleenm@lakeshorecap.org) | X |
| North Central | Katie Schumer | [kschumer@nccapinc.com](mailto:kschumer@nccapinc.com) | X |
| Northeast | Erin Evosevich | [ErinEvosevich@newcap.org](mailto:ErinEvosevich@newcap.org) | X |
| Northwest | Millie Rounsville | [mrounsville@northwest-csa.org](mailto:mrounsville@northwest-csa.org) | X |
| NWISH | Debbie Bushman | [DebbieBushman@newcap.org](mailto:DebbieBushman@newcap.org) | X [11:19AM] |
| Ozaukee | Kathleen Fisher | [kathleenfpoz@gmail.com](mailto:kathleenfpoz@gmail.com) | X |
| Rock Walworth | Jessica Locher | [jlocher@echojanesville.org](mailto:jlocher@echojanesville.org) | X |
| Rural North | Sandy Clark | [Sandy.clark@usc.salvationarmy.org](mailto:Sandy.clark@usc.salvationarmy.org) | X |
| Southwest | Julie McGuire | [m.mcguire@swcap.org](mailto:m.mcguire@swcap.org) | X |
| Washington | Hannah Conforti | [Hannah@familypromisewc.org](mailto:Hannah@familypromisewc.org) | Excused |
| Waukesha | Jackie Smith | [cocwaukesha@gmail.com](mailto:cocwaukesha@gmail.com) | X |
| West Central | Duana Bremer | [Duana.Bremer@usc.salvationarmy.org](mailto:Duana.Bremer@usc.salvationarmy.org) | X |
| Winnebagoland | Mike Bonertz | [mikeb@advocap.org](mailto:mikeb@advocap.org) | X |

2. Roll Call of Board Members

In attendance: Sara Williams, Wendy Schneider, Kristina Bechtel, Keith Jonathan, Ed Wilson, Tara Prahl, Lisa Haen, Michael Ethridge, Chandra Wakefield, Cheryl Detrick, Millie Rounsville, Kathleen Fisher, Jessica Locher, Jessica Mudgett, Michelle Friedrich, Dana Baumgartner, Mike Bonertz, Sara Krall, David Eberbach, Kim Cable, Randall Brown, Angela Friend

Excused: Hannah Conforti

Absent: Jessica Mudgett

3. Approval of Agenda - Changes made to order of Committee Presentations – Removed Youth Service Providers Committee

Motion made by Suzanne Hoppe

Seconded by Jessica Locher

No Discussion

All in favor

Motion Passed

4. Review and approval of minutes

Motion made by Jeanne Semb

Seconded by Suzanne Hoppe

No Discussion

All in Favor

Motion Passed

5. Partner Update

* Robyn Thibado, DEHCR – Document with update posted on WIBOSCOC website
  + WERA 2 does not have to be COVID related, simply if someone is having a financial hardship.
  + All information/applications are listed on DHS website [DOA Affordable Housing Programs (wi.gov)](https://doa.wi.gov/Pages/LocalGovtsGrants/AffordableHousingPrograms.aspx)
  + Renewal contracts for TBRA – no guidelines, folks can recertify their TBRA contracts for an additional 2 years but DECHR needs explanation as to why it needs to be recertified
  + WERA 2 started a couple months ago – already expended almost 5 million dollars
  + Robyn going to update WERA 2 documentation to remove COVID explanation requirement
  + There is still WERA 1 money until the end of February
  + No extension of WERA funding for individuals/families will be given after 18 months
* Greta Munns, DCF – PowerPoint will be posted on WIBOSCOC website
  + Wisconsin’s Runaway and Homeless Youth Program Updates
    - Primary focus is on adolescence and programs that serve adolescence
    - Anti-trafficking, Independent Living, No wrong door for youth to come through for services
    - 2022 RHY Contracts started in January
      * Region 6 (Eau Claire, La Crosse, etc.) will start in March
    - ARPA Funding – 2 Million is going to RHY providers
      * Access to funding through January 31st, 2024
    - AHT Funding – RHY agencies will receive an additional $25,000 per year within 5-year contract for purposes of human trafficking prevention
    - Additional questions should be emailed to [Margaret.munns@wisconsin.gov](mailto:Margaret.munns@wisconsin.gov)
* Jayne Wanless & Michelle Furr, DHS – Document and PowerPoint will be posted on WIBOSCOC website
  + Enrollment and Outreach
    - Trying to get feedback from folks to make sure that healthcare and food share recipients are updating their mailing addresses
    - Critical that we get folks mailing addresses updated
    - Have a toolkit for stakeholders and partners to help get updated information
    - Renewals will begin again (date on DHS website) – members will not be terminated until they have been renewed
    - Foodshare emergency allotment was approved for February
    - PBT – money that families can receive to pay for free/reduced lunch program for their children
* Mike Basford, WI Interagency Council
  + Has been attending meetings at local coalitions when invited – if your local coalition has not invited Mike to local COC meetings, please do so
  + Offer to provide presentation on what the State is doing to end homelessness to local coalition communities – contact Mike if interested
  + Concerned about the number of unsheltered during winter months
    - Gov. Evers allocated 3.2 million to emergency shelters to get folks off the streets during winter months
  + Pandemic continues to be most significant issue – important to get vaccinated and to ensure those experiencing homelessness have access to the vaccination
  + Mike will be traveling throughout state once COVID disseminates
  + No report to give regarding legislation
  + Eviction Data project continues to be effective throughout state
    - Only 1,737 evictions went through in 2021 which is a significant decrease in comparison to previous years
  + Seeing continued partnerships between agencies, breaking down silos
  + Adopted a new statewide plan on ending homelessness and this will be rolled out in the next couple of weeks

6. CoC Director’s Report – Document with update posted on WIBOSCOC website

* CoC Competition 2021 – Recap & 2022
  + New tribal component to competition
    - They can either join our CoC or apply for their own CoC funds
  + New category has been included to promote inclusion in local planning
  + Reviewed areas of need for improvement
  + Reviewed awards received
  + Provided information regarding 2022 CoC competition and made recommendations of things local CoC’s can begin preparing now
  + Reviewed Homeless Data provided from PIT data from 2021
  + Reviewed Coordinated Entry data from 2020, 2021, and Feb 2022
  + Reviewed strategies to make improvements in homeless systems in local coalitions
  + Reviewed Systems Performance Measures Data

7. CoC Staff Updates

* Meredith update – back to doing on-site monitoring
  + Things back to regular monitoring process unless consumers are uncomfortable with face-to-face meetings
  + If sub-contracting – also doing on-site monitoring again
  + Will be resuming sub-recipient monitoring again
  + PSH and RRH peer groups are resuming March 17th
    - Anyone providing direct service to consumers is invited
  + New phone number: 608-799-1805

Lisa called for motion to suspend the meeting at 11: 30AM

Motion made by Tara Prahl

Motion Seconded by Duana Bremer

No Discussion

All in favor

Motion carries

Lisa called for a motion to resume meeting at 11:45AM

Motion made by Tara Prahl

Motion seconded by Suzanne Hoppe

No Discussion

All in Favor

Motion Carries

* Leigh Update
  + PIT Data is Due Feb 18th – first data review
    - No need to turn anything in – just make sure HIC is correct
    - Post-PIT survey due Feb 25th
    - Match due March 4th
  + YHDB
    - Tuesday workgroups are weekly starting now – Next meeting is Feb 15th
    - No expectation that folks will attend all workgroup meetings but please try to attend as many as possible and review what is being posted to website
    - Due dates for CCP
      * Draft due March 18th
      * Final draft due April 22nd
    - Statewide YAB – having first meeting in second week of March
      * Need local YAB to create voting policies so they can vote someone to statewide YAB asap
    - Sent out YHDP but has only gotten a few back – need these back in order to reimburse
    - Webinar – Feb 16th from 1-3:00
* Jolie Update
  + RHY Providers – meeting coming up to share resources and practices to help with CCP process – February 16th
* Jen and Tiffany provided introductions and talked about their roles

8. Board Chair

* Strategic Plan Update
  + BOS Board created DEI committee
    - DEI committee is working on majority of tasks for Challenge #1
  + Challenge #2
    - Worked on creating target dates to complete strategies
    - Removing last strategy from challenge as there is confusion as to what it’s meaning is
* Committee Chair Updates
  + Board Member Committee Survey
    - Purpose: Assess committee structure and leadership
  + Creating a committee for people with lived experience so we can compensate them
    - Need to move forward with a resolution to create committee

9. New Board Member Election (Jefferson)

Motion to approve Megan Mietchen application – Debbie Bushman

Seconded by Jeanne Meyer

No Discussion

All in Favor

Motion carries

10. Institute for Community Alliances (ICA) Update – David Eberbach

* COVID update – staff still able to travel but need to be vaccinated and boosted to do so
* ICA has expanded to become employer of records for several other communities
  + BOS Iowa
  + Southeast Minnesota COC
* New - New User Training Series opened February 1st
  + Changed layout of how everything looked
  + ICA staff is hosting part 1 and part 2 (Welcome to HMIS and Welcome to Clarity)
  + Part 3 – Annual Security Training
* New governance was approved by HMIS board last summer
* Launched an update of knowledge base (Help Center)
* PIT Reports – Do have looker reports that will be sent to Leigh for review on February 22nd
  + Also have Canned reports that any user can access

11. Committee Presentations and Discussion – All power point presentations can be found on WIBOSCOC website

* System Performance Network (CoC & EHH) – David, Randall, Chandra
  + Discussed the purpose of the committee
  + Reviewed current committee roster to make sure the people he had listed were still interested in being on it
* Coordinated Entry – Wendy & Hannah
  + Update from Ryan Graham, BOS Coordinated Entry System Specialist
  + Invited anyone to join their committee and to have their voice heard regarding CE
  + Reviewed the different workgroups and what they are working on
  + Provided EHV updates
    - Looking for people to help with HQS Inspections
* Discharge Planning – Kristi
  + Reviewed Discharge Planning toolkits
  + Focusing on discharge planning for individuals on the sex offender registry
  + Also working with Alfred to attend next Healthcare Emergency Readiness Coalition meeting to address discharge planning process of acute care institutions and establishments
* Diversity & Inclusion – Kim
  + Reviewed the DEI goals and accomplishments so far
  + Created a survey that will be going out to the entire BOS membership to identify areas of DEI that need attention
  + Updated on upcoming DEI trainings – in the process or looking for more training opportunities
* Emergency Shelter & Diversion – Ed, Jessica M, Dana
  + In the process of doing an email vote for two standards
    - Emergency Shelter Standards and Diversion Standards
  + Working on updating the attendance list – has not been done by 2019
* Fiscal & Audit Committee – Kathleen & Millie
  + Meeting next week to review membership dues for 2022
  + Dues are due June 30th
  + Extensions can be made by request
* Gaps & Needs – Michelle F & Sara K.
  + Reviewed results from 2021 Annual Client and Provider surveys
  + Local coalitions will be sent the surveys specific to their region to address in their local CoC meetings
* Nominating –Mike B & Tara
  + Reviewed purpose and responsibilities of the committee
  + Coming next
    - If interested in joining committee, reach out to Mike or Tara
    - Going to be reviewing nominating policies
    - Updating website with updated BOD contact information
    - Currently seeking nominations for Youth representative for board
* Public Awareness & Advocacy – Jessica L & Michael E
  + Upcoming Survey about public awareness needs of membership
  + Looking for consumer stories to put up no WIBOSCOC Facebook page
  + Please send job openings, news stories, or other notable events to Jessica Locher and she will post them to the WIBOSCOC Facebook page
* Veteran Advisory – Angela
  + Discussed different workgroups and what they are working on
* Youth Service Providers - Cheryl & Jill
  + Committee has been disbanded

12. Other Business

* No other business to report

13. Adjourn

Motion made by Michael Ethridge

Seconded by Kathleen Fisher

No Discussion

All in Favor

Motion Passed

Respectfully submitted by Kristina Bechtel, Secretary