

Lakeshore Housing Coalition After-Hours Plan



Manitowoc County

Manitowoc County does not have shelters that provide 24-hour access to shelter. During non-business hours, if a household or person is in need of shelter, they must contact local law enforcement using their non-emergency number. An officer will make arrangements to meet with the person in need. If that person is eligible and in need of overnight assistance, the officer will refer that person/household to one of several local motels that are willing to work with the after-hours system. The person fills out an agreement with the hotel, the officer fills out the after-hours placement form and the person is then allowed shelter for one night. Additional nights may be an option if the household follows through with the referral to Lakeshore CAP. In addition, each hotel has a laminated card so that hotel staff can explain to each client the services offered by LCAP and other resources. They are told by law enforcement to follow-up with Lakeshore CAP the following day to access available programming through the Coordinated Entry System. The officer then faxes his form and the hotel sends their invoice to St. Francis of Assisi church who then pays the bill from a pool of money contributed to by St. Francis of Assisi, St. Vincent de Paul in Manitowoc & Two Rivers, The Haven, and Hope House. Law enforcement uses their discretion in authorizing the use of the vouchers. When temperatures are over 55 degrees, a single person may not be provided shelter, but will be offered a referral to community agencies. Any time a household contains children, they are automatically housed.

Door County

Door County does not have any homeless shelters or ETH or COC-funded agencies.

The Sheriff's Department has vouchers from the Salvation Army for up to 2 nights at a local motel and groceries, if needed. If someone placed a call to them after-hours, the vouchers would be used. The following day, they would be referred to Human Services or the VA for follow-up assistance. Human Services then makes the referral to the Salvation Army, local churches and Lakeshore CAP for additional assistance and a referral to our Coordinated Entry system.

Kewaunee County

Kewaunee County does not have any homeless shelters or ETH or COC-funded agencies.

Kewaunee County law enforcement has access to Salvation Army vouchers that they would use for housing someone after-hours. They would then refer to Lakeshore CAP for access to additional resources and access to our Coordinated Entry System.

Sheboygan County

The Salvation Army operates a shelter 24 hours/day.

The Salvation Army encourages people to complete an intake during the following hours: Sunday thru Saturday 4:30-6:45pm. If a person comes in to shelter after these hours, they are given the intake times and invited to come back to complete the Intake and referral to Coordinated Entry. If a person is unable to come back, an alternative time will be scheduled.

If a person is currently homeless outside of the intake hours, they are given the option to start the intake process. If the intake process is not completed or unable to be started, an appointment will be scheduled for the next day to finish the start process and make a referral to Coordinated Entry. If funds are available a hotel/motel voucher will be issued based on availability of vouchers.

Part of the intake process is an AODA assessment. If a person is found to be under the influence of drugs or alcohol, they will be offered resources to address the issues. A person will be able to return once he/she meets the eligibility criteria.

During the winter months, if the warming center is available; people can come in from 8pm-9pm for intake and stay there. Services are offered as first come first serve, until they are full.

As of December, 2021, the Sheboygan Housing Coalition has created an after-hours plan utilizing local law enforcement to provide hotel vouchers when appropriate. Once it has been determined that shelter space is not available and after shelter intake hours of 5-8pm Monday thru Friday and all day on weekends, local law enforcement may make arrangements with the person in need of shelter. The officer completes a referral form via google link to Lakeshore CAP, the responsible fiscal party, which provides necessary demographic information to determine billing. The officer then makes contact with a local hotel for arrangements and may provide transportation if necessary for 1-3 possible nights of shelter. LCAP staff then follow-up with the hotel guest to discuss next steps and a referral to the Coordinated Entry System.

Beginning October 1, 2022-processes for the Sheboygan County After Hours program remain the same. The only change is that The Salvation Army Emergency Lodge and Safe Harbor (Domestic Violence Shelter) are also able to arrange hotel vouchers and referrals to LCAP if there is not room in their shelters at point of contact with the household. The Sheboygan County Warming Center does not make referrals but, rather, connects the household with local law enforcement to refer to the Afterhours Program. If a shelter is struggling with staff capacity to make referrals themselves they may connect the household to local law enforcement to arrange the hotel room.

This plan will be reviewed by the Lakeshore COC on an annual basis, starting in September, 2018, and updated as appropriate. The After-Hours plan as approved will be added to the Agenda and provided to all members of each local coalition or similar meeting as well as the Lakeshore COC. The plan will be discussed locally and if any changes are necessary will be discussed and voted on as county coalitions and as the Lakeshore COC. In addition, these discussions will focus on the outreach to the community to better advertise Coordinated Entry and the after-hours plan.

Update, October 2023: After Hours Committees in each of the Counties meet heavily during the months of September until May each year. During this time there is constant work to alleviate client barriers and improve follow up processes. Moving forward, progress for all four counties in May each year will be documented then presented to the Lakeshore Coalition in the June meeting for approval. Once approved by the Lakeshore Coalition, the plan will be submitted to the WIBOSCOC.

Approved June 2024