Wisconsin Balance of State NOFO Project Scoring Tool Report Guide

Institute for Community Alliances

CONTENTS

INTRODUCTION

This document is designed to help CoC-funded agencies understand the data from the Homeless Management Information System (HMIS) that is used to evaluate and rank projects for the CoC Competition. It is intended to complement the WI Balance of State CoC's Project Scoring Tool Explanation, which can be accessed on the Wisconsin Balance of State's website: https://www.wiboscoc.org/2024-hud-coc-competition.html

About the Report

The primary HMIS report used in the CoC Competition evaluation process is the **WI-500 NOFO Project Scoring** report. This report is generated for the most recent complete HUD reporting year, which runs from October 1 through September 30.

The WI-500 NOFO Project Scoring Report can only be generated by your HMIS System Administrator and is available upon request.

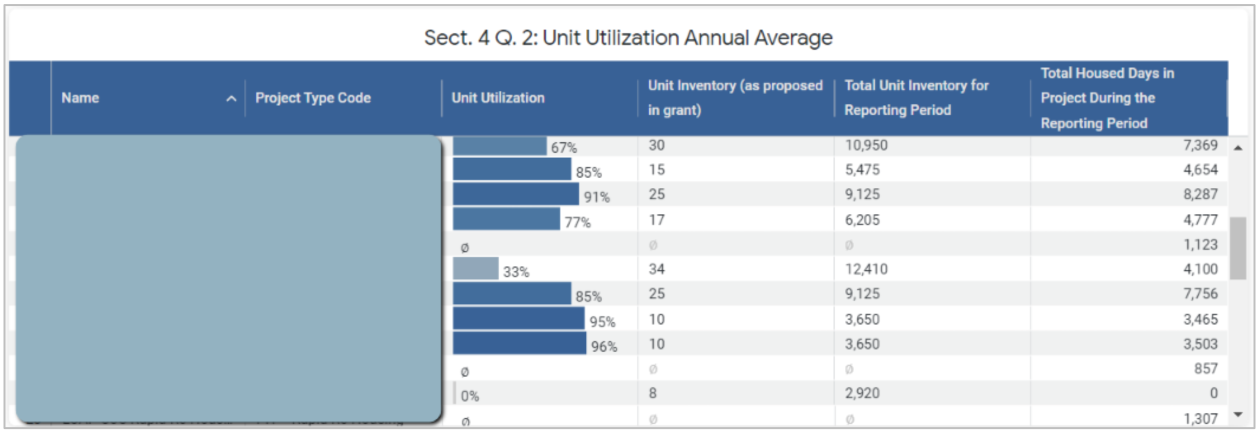
WI-500 NOFO PROJECT SCORING TOOL OVERVIEW

The WI-500 NOFO Project Scoring report consists of 13 different tables (or "tiles"). Each tile examines data related to a section of the Wisconsin Balance of State CoC's Project Scoring Tool:

- Sect. 4 Q. 2: Unit Utilization Annual Average
- Sect. 4 Q. 3: Data Completeness
- Sect. 4 Q. 5: Housing First: Exits to Non-Homeless Situations
- Sect. 4 Q. 6: Exits for Non-Housing 1st Reasons
- Sect. 5 Q. 1&2: Increased Earned and Non-Earned Income
- Sect. 5 Q. 3: Non-Cash Benefits
- Sect. 6 Q. 4: Health Insurance
- Sect. 6 Q. 1: Reoccurence Rate within 2 Years
- Sect. 6 Q. 2a&c: PSH/RRH Length of Time Homeless
- Sect. 6 Q. 2b: TH Length of Time Homeless
- Sect. 6 Q. 3a: PH (Non-RRH) Exits To or Remaining in PH
- Sect. 6. Q. 3b: RRH/TH Exits to Permanent Housing
- Sect. 7 – Population

The remainder of this document will provide an overview of each section of the report, and information about additional reports that can be used to review the data in each section.

Sect. 4 Q. 2: Unit Utilization and Annual Average



Sect. 4 Q. 2: Unit Utilization Annual Average

Name	Project Type Code	Unit Utilization	Unit Inventory (as proposed in grant)	Total Unit Inventory for Reporting Period	Total Housed Days in Project During the Reporting Period
		67%	30	10,950	7,369
		85%	15	5,475	4,654
		91%	25	9,125	8,287
		77%	17	6,205	4,777
		∅	∅	∅	1,123
		33%	34	12,410	4,100
		85%	25	9,125	7,756
		95%	10	3,650	3,465
		96%	10	3,650	3,503
		∅	∅	∅	857
		0%	8	2,920	0
		∅	∅	∅	1,307

➢ Explanation

Unit Utilization is calculated by dividing "Total Unit Inventory for Reporting Period" by "Total Housed Days in Project During the Reporting Period".

$$\text{Unit Utilization} = \frac{\text{Total Housed Days in Project During the Reporting Period}}{\text{Total Unit Inventory for Reporting Period}}$$

Total Housed Days in Project During the Reporting Period: the total number of days households served in the program were in permanent housing during the reporting period. This is calculated by subtracting either the client's Program Exit Date or the Reporting Period End Date (whichever occurs first) from the client's Housing Move-In Date or the Reporting Period Start Date (whichever occurs last).

Total Unit Inventory for Reporting Period: is determined by multiplying the number of units proposed in the grant application by 365 days (the length of the reporting period).

Example:

ABC Agency proposed in their Rapid Re-Housing grant application that they would house 4 households (4 units). During FY2023 (10/1/2022 through 9/30/2023) they served 4 single adult households. 3 of the households moved into permanent housing, while 1 household exited the program without securing housing.

	Housing Move-In Date	Exit Date	Days Housed in the Reporting Period
Household #1	8/1/2022	6/1/2023	243
Household #2	1/1/2023		273
Household #3	9/1/2023		30
Household #4	N/A	8/1/2023	0
		Total Housed Days in Project	546

Total Unit Inventory = 1,460
(4 units x 365 days)

$$\frac{546}{1{,}460} = \textbf{37\% Unit Utilization}$$

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review the clients in the count for "Not yet moved into housing" for table **Q22e. Length of Time Prior to Housing**. If there are clients included in this count that moved into housing, be sure to update the Housing Move-In Date field on their program enrollment to indicate they were housed.

Q22e. Length of Time Prior to Housing - based on 3.917 Date Homelessness Started Program Applicability: ES-EE, ES-NbN, TH, PSH, SH, PH & RRH					
	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 90 days	0	0	0	0	0
91 to 180 days	1	1	0	0	0
181 to 365 days	3	0	3	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
731 days or more	0	0	0	0	0
Total (persons moved into housing)	**4**	**1**	**3**	**0**	**0**
Not yet moved into housing	20	0	20	0	0
Data Not Collected	0	0	0	0	0
Total persons	**24**	**1**	**23**	**0**	**0**

Sect. 4. Q. 3: Data Completeness

Sect. 4 Q. 3: Data Completeness

Name	Percent with Data Errors	Count Client IDs	Disabling Condition Error Count	DOB Error Count	Name Err
	0.11%	19	0	0	
	0.19%	9	0	0	
	0.32%	9	0	0	
	0.01%	58	0	0	
	0.04%	50	0	0	
	0.00%	4	0	0	
	0.23%	11	0	0	
	0.00%	18,487	87	18	
	0.02%	28	0	0	
	0.00%	11	0	0	
	0.00%	24	0	0	
	0.02%	137	0	0	
	0.00%	19	0	0	

➢ Explanation

The Data Completeness table reviews the number of errors within a program's dataset for the reporting period.

The error counts in this table are based on the number of occurrences where a data element was not completed. A data element is considered incomplete if it is left unanswered, or if one of the following responses is selected:

- Client doesn't know
- Client prefers not to answer
- Data not collected
- Partial, street name, or code name reported
  - For the "Name Data Quality" field on the Client Profile
- Approximate or partial DOB reported
  - For the "DOB Data Quality" field on the Client Profile
- No exit interview completed
  - For the "Exit Destination" field on the Project Exit screen

A data element may only be collected once throughout the course of data collection, or it may be collected at multiple points. The count of errors equals the total number of times the data element was left unanswered on one or more the following screens:

- Client Profile
- Project Entry
- Update – Status Assessment or Annual Assessment
- Project Exit

The "Percent with Data Errors" column is calculated by dividing the number of elements that were not completed by the total number of data elements at each point of collection.

Example:

The data element “Date of Birth” is collected one time on the Client Profile. If this data elements was left unanswered for a client, the error count would equal 1.

The data element “Income” is collected at Project Start, Status Update/Annual Assessment, and Project Exit. If the “Income” data element was left unanswered on the Project Start Screen, on two Status Update Assessment screens, and on the Project Exit screen for a client, the error count would equal 4 for that one client (because it is missing at 4 different data collection stages).

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click <u>here</u> for more information on this report.

- Review the following tables for missing or incomplete information:
  - Q6a. Data Quality: Personally Identifiable Information
  - Q6b. Data Quality: Universal Data Elements
  - Q6c. Data Quality: Income and Housing Data Quality
  - Q6d. Data Quality: Chronic Homelessness

[DQXX-102] Program Data Review – click <u>here</u> for more information on this report.

- This report can be generated for clients who are actively enrolled in a program, or for clients who have exited a program within 3 months, 6 months, 1 year, 2 years or exited at any time.
- The report highlights incomplete information on the Project Entry and Project Exit screens.

Sect. 4. Q.5: Housing First: Exits to Non-Homeless Situations

Sect. 4 Q. 5: Housing First: Exits to Non-Homeless Situations

Destination Category Groups		Non-Homeless Sit...	Homeless Situatio...	Total
Name	Percent of Clients Exiting to Non-Homeless Situations	Clients Exiting	Clients Exiting	Clients Exiting
	100.00%	1	∅	1
	75.00%	3	1	4
	87.50%	49	7	56
	100.00%	3	∅	3
	100.00%	3	∅	3
	100.00%	55	∅	55
	100.00%	2	∅	2
	84.85%	28	5	33
	100.00%	10	∅	10
	100.00%	8	∅	8
	100.00%	8	∅	8
	64.44%	29	16	45
	80.00%	4	1	5

➢ Explanation

This table examines the destinations for all clients that have exited a program during the reporting period. Exit destinations are split into 2 categories:

- **<u>Homeless Situations</u>** – this includes the following exit destinations:

- Emergency shelter, including hotel or motel paid for with an emergency shelter voucher, Host Home shelter
    - Place not meant for habitation
    - Safe Haven
- **Non-Homeless Situations** – this includes all exit destinations other than the three listed under Homeless Situations above.

Percent of Clients Exiting to Non-Homeless Situations is calculated by dividing the number of clients in the “Clients Exiting Non-Homeless Situations” column by the number of clients in the “Total Clients Exiting” column.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review the Exit Destinations in table **Q23c. Exit Destinations** to ensure clients were exited to the correct destinations.

Sect. 4 Q. 6: Exits for Non-Housing 1st Reasons

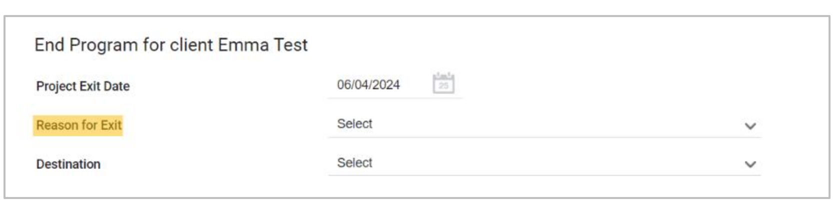
Sect. 4 Q. 6: Exits for Non-Housing 1st Reasons

Name	Percent of Clients Exiting for Housing 1st Reasons	Clients Exiting	Clients Exiting for Housing 1st Reasons
	100.00%	8	8
	100.00%	45	45
	100.00%	5	5
	100.00%	4	4
	100.00%	3	3
	100.00%	3	3
	76.32%	38	29
	100.00%	18	18
	100.00%	4	4
	100.00%	5	5
	100.00%	37	37
	100.00%	7	7
	100.00%	10	10

➢ Explanation

This table examines the “Reason for Exit” for clients that exited the program during the reporting period.

It calculates the percentage of clients that exited for Housing First Reasons, based on the response to the question “Reason for Exit” on the Program Exit screen.



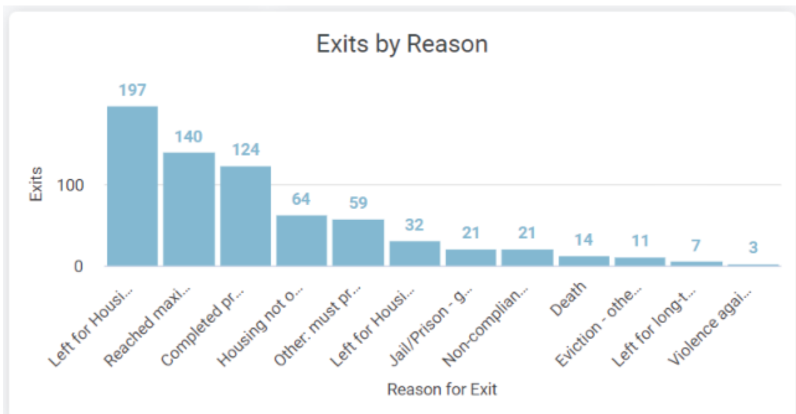
Housing First Reasons include all "Reasons for Exit" **<u>except</u>** for the following:

- Nonpayment of rent
- Non-compliance with program rules
- Eviction – other than nonpayment of rent

➢ Additional Reports to Review

BoS Reason for Exit Summary Report – click here for more information about this report.

- An advanced reporting license (aka: "Looker License") is required to run this report in Clarity. Please contact your HMIS System Administrator if you do not have a Looker license.
- Review the "Exits by Reason" table for a breakdown of reasons for exit for clients served in your program.



Sect. 5 Q. 1&2: Increased Earned and Non-Earned Income

Sect. 5 Q. 1&2: Increased Earned and Non-Earned Income

Name	Percent of Adults Increasing Earned Income	Percent of Adults Increasing Non-Employment Income	Adult Clients Exited or Enrolled For 365	Adult Clients Increased Earned Income	Adult Clients Increased Non-Employment Income
	30.00%	10.00%	10	3	1
	0.00%	0.00%	3	0	0
	ø	ø	0	0	0
	5.88%	0.00%	17	1	0
	0.00%	16.67%	6	0	1
	0.00%	33.33%	6	0	2
	25.00%	0.00%	4	1	0
	15.00%	20.00%	20	3	4
	8.33%	4.17%	24	2	1
	7.69%	7.69%	13	1	1
	28.57%	42.86%	14	4	6

➢ Explanation

This table reviews Heads of Household and adults (age 18+) who have either:

- Been enrolled in the program for 365 days or longer, or
- Exited the program during the reporting period

It provides a count of these clients who have increased their Earned Income and/or Non-Employment Income.

- For clients who have been enrolled for 365 days or longer and have not exited the program as of the end of the reporting period – the report will look at the client’s income records from their most recent **Annual Assessment Screen** and compare it with the client’s income record from their Entry Screen.

- For clients who have been exited from the project during the reporting period – the report will look at the client’s income records on their **Exit Screen** and compare it with the client’s income from their Entry Screen.

It is important that income information is updated and accurately documented on the Annual Assessment and Exit screens. Please see “Additional Reports to Review” below for resources to help ensure income records are updated for clients served in your agency’s programs.

Note – Heads of Household and adults who have been enrolled for less than 365 days and have not yet exited the program as of the reporting period end date will **not** be included in this table.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review table **Q6c. Data Quality: Income and Housing Data Quality**

- If there are any clients in the “Information Missing” column for the “Income and Sources (4.02) at Annual Assessment” data element, be sure to review those enrollments. This indicates the client is missing an Annual Assessment record during the reporting period.

- Review table **Q19a1. Client Cash Income Change – Income Source – by Start and Latest Status**
  - This will show the change in income for clients who have been enrolled in the program for 365 days or longer and have not exited the program as of the end of the reporting period. Review the data to confirm it is accurate. If any clients’ income changes are not accurately reflected, be sure to update the client’s Annual Assessment screen with the correct information.
- Review table **Q19a2. Client Cash Income Change – Income Source – by Start and Exit**
  - This will show the change in income for clients who have exited the program during the reporting period. Review the data to confirm it is accurate. If any clients’ income changes are not accurately reflected, be sure to update the client’s Exit screen with the correct information.

COLA Update Report – click here for more information about this report.

- An advanced reporting license (aka: “Looker License”) is required to run this report in Clarity. Please contact your HMIS System Administrator if you do not have a Looker license.
- This report highlights clients served in a program that receive SSI or SSDI benefits that have not had a Status Update completed within the reporting period. This indicates the client needs to have their income records updated to account for the Social Security Administration’s Cost-of-Living Adjustment (COLA).

Sect. 5. Q. 3: Non-Cash Benefits

Sect. 5 Q. 3: Non-Cash Benefits

Name	Percent of Clients with Non-Cash Benefits	Count Client IDs	Clients with Non-Cash
	100.00%	7	7
	100.00%	4	4
	100.00%	2	2
	86.96%	23	20
	94.44%	18	17
	75.00%	4	3
	77.78%	9	7
	80.00%	15	12
	90.91%	11	10
	94.44%	18	17
	86.89%	61	53
	73.68%	19	14
	93.33%	30	28
	95.45%	44	42

➢ Explanation

This table reviews Heads of Household and adults (age 18+) who were actively enrolled in a program during the reporting period. It provides a count of these clients that were receiving non-cash benefits, according to the most recent update in the client’s program enrollment that occurred during the reporting period.

Note – non-Head of Household youth under the age of 18 are not included in this table, as Non-Cash Benefit data is not collected for these individuals.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review table **Q20b. Number of Non-Cash Benefit Sources**. Review clients who are counted in the "No Sources" column to confirm accuracy. Also review clients in the "Client Doesn't Know / Prefers Not to Answer" and "Data Not Collected / Not stayed long enough for Annual Assessment" columns; if you were able to obtain the information, be sure to update it on the appropriate screen in the client's enrollment. If a client was not connected with Non-Cash Benefits at Project Entry but has since started receiving Non-Cash Benefits, be sure to document this change on a Status Assessment or Annual Assessment.

Q20b. Number of Non-Cash Benefit Sources

Program Applicability: All Projects

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No Sources	3	0	1
1 + Source(s)	12	6	2
Client Doesn't Know/Prefers Not to Answer	0	0	0
Data Not Collected/Not stayed long enough for Annual Assessment	0	6	0
Total	**15**	**12**	**3**

Sect. 5 Q. 4: Health Insurance

Sect. 5 Q. 4: Health Insurance

Name	Percent of Clients with Health Insurance	Count Client IDs	Clients with Health Insurance
	94.74%	19	18
	100.00%	9	9
	100.00%	9	9
	98.28%	58	57
	98.00%	50	49
	100.00%	4	4
	100.00%	11	11
	100.00%	28	28
	90.91%	11	10
	100.00%	24	24
	93.43%	137	128
	89.47%	19	17
	96.67%	30	29
	100.00%	111	111

➢ Explanation

This table reviews all clients who were actively enrolled in a program during the reporting period. It provides a count of adults and children that had health insurance coverage, according to the most recent update in the client's program enrollment that occurred during the reporting period.

Note – unlike the Non-Cash Benefits table, this table looks at all clients enrolled in the program as Health Insurance information is collected for all adults and children enrolled.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review table **Q21. Health Insurance**. Review clients who are counted in the "No Health Insurance" column to confirm accuracy. Also review clients in the "Client Doesn't Know / Prefers Not to Answer" and "Data Not Collected" columns; if you were able to obtain the information, be sure to update it on the appropriate screen in the client's enrollment. If a client was not connected with health insurance coverage at Project Entry but has since been enrolled in coverage, be sure to document this change on a Status Assessment or Annual Assessment.

Q21. Health Insurance

Program Applicability: All Projects

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
MEDICAID	3	2	1
MEDICARE	1	1	0
State Children's Health Insurance Program	11	3	4
Veteran's Health Administration (VHA)	0	0	0
Employer-Provided Health Insurance	0	0	0
Health Insurance obtained through COBRA	0	0	0
Private Pay Health Insurance	0	0	0
State Health Insurance for Adults	10	3	3
Indian Health Services Program	2	0	2
Other	0	0	0
No Health Insurance	2	0	0
Client Doesn't Know/Prefers Not to Answer	0	0	0
Data not Collected	0	1	0
Number of Stayers not yet Required to Have an Annual Assessment		9	
1 Source of Health Insurance	25	9	8
More than 1 Source of Health Insurance	1	0	1

Sect. 6 Q. 1: Reoccurrence Rate within 2 Years

Sect. 6. Q. 1: Reoccurrence Rate within 2 Years

Name	Percent Returning Within 2 Years	Exit Clients (2 Years Previous)	Permanent Exited Clients (2 Years Previous)	Returns Within 2 Years
	0.00%	21	8	0
	ø	4	0	0
	0.00%	6	5	0
	16.67%	9	6	1
	22.22%	39	18	4
	50.00%	5	2	1
	11.11%	17	9	1
	0.00%	9	8	0
	ø	1	0	0
	0.00%	6	5	0
	23.33%	72	60	14
	75.00%	7	4	3
	50.00%	6	2	1

➢ Explanation

This table examines clients that exited from a CoC-funded project 2 years prior to the current reporting period. It includes the following columns:

- **Exit Clients (2 Years Previous)** – the number of clients that exited from a program 2 years prior to the current reporting period.
    - Ex: If we are reviewing the NOFO for 10/1/2022 through 9/30/2023, this table reviews clients who exited from the program during the period of 10/1/2020 – 9/30/2021.
- **Permanent Exited Clients (2 Years Previous)** – of the clients that exited 2 years prior, how many exited to a permanent destination.
    - Permanent Destinations include the following:
        - Rental by client, with ongoing housing subsidy
        - Rental by client, no ongoing housing subsidy
        - Staying or living with friends, permanent tenure
        - Staying or living with family, permanent tenure
        - Owned by client, no ongoing housing subsidy
        - Owned by client, with ongoing housing subsidy
- **Returns Within 2 Years** – of the clients that exited to a permanent destination, how many have since returned to homelessness
    - A client is considered to have returned to homelessness if they have since been enrolled into one of the following project types in HMIS:
        - Street Outreach
        - Emergency Shelter
        - Safe Haven
        - Transitional Housing
        - Rapid Re-Housing
        - Permanent Supportive Housing
        - Permanent Housing – Housing with Services (no disability required to enter)
        - Permanent Housing – Housing Only

- **Percent Returning Within 2 Years** – the # of clients in the "Returns Within 2 Years" column divided by the # of clients in the "Permanent Exited Clients (2 Years Previous)" column.

➢ Additional Reports to Review

[OUTS-205-AD] Program Recidivism – click here for more information on this report.

- This report should be generated by your HMIS System Administrator to provide accurate results and is available upon request.

Sect. 6 Q. 2a&c: PSH/RRH Length of Time Homeless

Sect. 6. Q. 2a&c: PSH/RRH Length of Time Homeless

Name	Percent of Clients Moved Into Housing Within 90 Days	Percent of Clients Moved Into Housing	Count Client IDs	Clients Moved Into Housing	Clients Moved Into Housing Within 90 Days
	36.84%	47.37%	19	9	7
	22.22%	66.67%	9	6	2
	100.00%	100.00%	9	9	9
	39.66%	48.28%	58	28	23
	86.00%	98.00%	50	49	43
	25.00%	75.00%	4	3	1
	54.55%	54.55%	11	6	6
	81.82%	100.00%	11	11	9
	79.17%	91.67%	24	22	19
	56.20%	81.75%	137	112	77
	73.68%	94.74%	19	18	14
	[illegible]	100.00%	30	30	25

➢ Explanation

This table examines the clients who were active in the program during the reporting period that moved into housing. It includes the following columns:

- **Count Client IDs** – the number of clients actively enrolled during the reporting period.
- **Clients Moved into Housing** – of the clients who were actively enrolled in the reporting period, how many have a Housing Move-In Date (HMID) documented in their enrollment.
    - The HMID can occur at any time (before or after the reporting period)
- **Clients Moved into Housing Within 90 Days** – the number of clients whose HMID occurs within 90 days or less of the Project Start Date.
    - The HMID can occur at any time (before or after the reporting period)

Note – these counts may not match the counts in the Annual Performance Report (APR) (table Q22c. Length of Time between Project Start Date and Housing Move-In Date). The APR only looks at clients who have a Housing Move-In Date before the end of the reporting period. The NOFO report looks at any clients who have active enrollments during the reporting period and have a HMID (even if it occurs after the end of the reporting period).

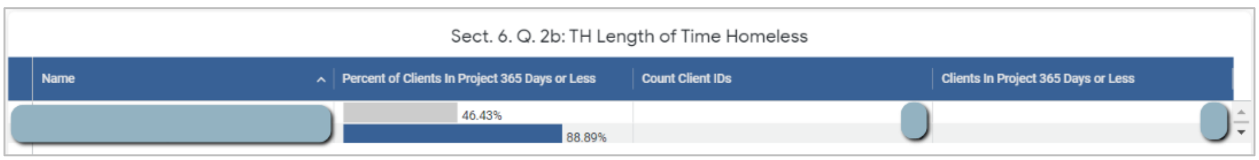
➢ Additional Reports to Review

[GNRL-106] Program Roster – click here for more information on this report

- The Program Roster report can be generated for clients who were active during the reporting period and will show the Project Entry Date (Enroll Date) and the Housing Move-In Date for each client.

Enroll Date	Exit Date	LOS	Housing Move-in
04/27/2021	06/01/2023	765	05/24/2021
03/07/2023	08/02/2023	148	03/22/2023

Sect. 6 Q. 2b: TH Length of Time Homeless



➢ Explanation

This table examines the length of time clients have been enrolled in a Transitional Housing or Safe Haven program. The client's length of stay is determined by subtracting the client's Project Start Date from the client's Project Exit Date. If a client has not been exited from the program at the time the report is generated (and therefore does not have a Project Exit Date), the client's length of stay is calculated by subtracting the Project Start Date from the Repoting Period End Date.

Note – these counts may not match the counts in the Annual Performance Report (APR) (table Q.22a.1 Length of Participation – CoC Projects). The APR only looks at a client's length of stay through the end of the reporting period. The NOFO report considers a client's entire length of stay, even if they have been exited after the reporting period end date.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review table **Q22a.1 Length of Participation – CoC Projects**. This table provides a breakdown of length of participation for all clients, and also breaks it out by Stayers (those still active in the project as of the reporting end date) and Leavers (those who exited during the reporting period).

Sect. 6 Q. 3a: PH (Non-RRH) Exits to or Remaining in PH

Sect. 6. Q. 3a: PH (Non-RRH) Exits To or Remaining in PH

Name	Percent Successful Exits or Retention	Metric 7b2: Clients Exited to Permanent Destinations/Retained PH	Metric 7b2: Clients Exited/Retained PH (Universe)
	78.57%	11	14
	100.00%	12	12
	97.50%	39	40
	96.30%	26	27
	100.00%	4	4
	100.00%	21	21
	81.08%	30	37
	92.86%	13	14
	71.43%	10	14
	95.56%	43	45
	80.95%	17	21
	66.67%	10	15

➢ Explanation

This table examines clients that were housed in a Permanent Housing (PH) program (other than Rapid Re-Housing) that either exited to a permanent destination during the reporting period or remained in the PH program.

This table consists of 3 columns:

Metric 7b2: Clients Exited/Retained PH (Universe) – this is a count of clients who had a Housing Move-In Date in their enrollment and were either:

1. Still active in the program as of the end of the reporting period, or
2. Exited from the program during the reporting period.
    - **Note** – this excludes any clients who were exited to one of the following destinations:
        - Hospital or other residential non-psychiatric medical facility
        - Long-term care facility or nursing home
        - Deceased

Metric 7b.2: Clients Exited to Permanent Destinations/Retained PH – this is a count of clients who had a Housing Move-In Date in their enrollment and were either:

1. Still active in the program as of the end of the reporting period, or
2. Exited the program during the reporting period to a permanent destination

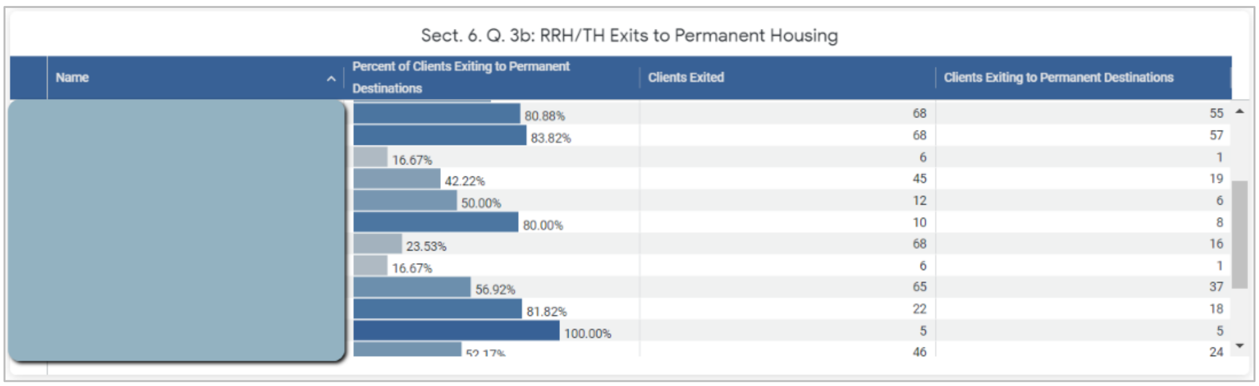
Percent Successful Exits or Retention – this is calculated by dividing the number of clients in the column "Metric 7b.2: Clients Exited to Permanent Destinations/Retained PH" by the number of clients in the column "Metric 7b.2: Clients Exited/Retained PH (Universe)".

Additional Reports to Review

[HUDX-227] Annual Performance Report – click here for more information on this report.

- Review the clients in the count for "Not yet moved into housing" for table **Q22e. Length of Time Prior to Housing**. If there are clients included in this count that moved into housing, be sure to update the Housing Move-In Date field on their program enrollment to indicate they were housed.
- Review the Exit Destinations in table **Q23c. Exit Destinations** to ensure clients were exited to the correct destinations.

Sect. 6 Q. 3b: RRH/TH Exits to Permanent Housing



Sect. 6. Q. 3b: RRH/TH Exits to Permanent Housing

Name	Percent of Clients Exiting to Permanent Destinations	Clients Exited	Clients Exiting to Permanent Destinations
	80.88%	68	55
	83.82%	68	57
	16.67%	6	1
	42.22%	45	19
	50.00%	12	6
	80.00%	10	8
	23.53%	68	16
	16.67%	6	1
	56.92%	65	37
	81.82%	22	18
	100.00%	5	5
	52.17%	46	24

Explanation

This table examines the percentage of clients that exited from a Rapid Re-Housing (RRH) or Transitional Housing (TH) program to a permanent destination during the reporting period. It consists of 3 columns:

Clients Exited – the total number of clients that exited from the RRH or TH program during the reporting period.

Clients Exiting to Permanent Destinations – the total number of clients that exited from the RRH or TH program to a permanent destination. Permanent destinations include the following:

- Rental by client, with ongoing housing subsidy
- Rental by client, no ongoing housing subsidy
- Staying or living with friends, permanent tenure
- Staying or living with family, permanent tenure
- Owned by client, no ongoing housing subsidy
- Owned by client, with ongoing housing subsidy

Percent of Clients Exiting to Permanent Destinations – the number of clients exiting to permanent destinations divided by the number of clients exited.

➢ Additional Reports to Review

[HUDX-227] Annual Performance Report – click [here]() for more information on this report.

- Review the Exit Destinations in table **Q23c. Exit Destinations**.

Sect. 7: Population

Sect. 7. Qs. 1-4: Population

Total number of Needs / Vulne	7		6		5		4		3		2		1		0	
Name	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Percent of Clients Served	Count Client IDs	Perce Client Serve
	2	11%	4	21%	3	16%	7	37%	3	16%	Ø	Ø	Ø	Ø	Ø	Ø
	2	10%	3	15%	4	20%	5	25%	2	10%	3	15%	1	5%	Ø	Ø
	1	10%	3	30%	2	20%	3	30%	Ø	Ø	1	10%	Ø	Ø	Ø	Ø
	1	7%	3	20%	4	27%	5	33%	2	13%	Ø	Ø	Ø	Ø	Ø	Ø
	1	4%	3	13%	3	13%	4	17%	5	21%	5	21%	3	13%	Ø	Ø
	1	3%	3	9%	9	27%	9	27%	7	21%	4	12%	Ø	Ø	Ø	Ø
	1	2%	1	2%	5	11%	8	17%	12	26%	8	17%	9	19%	3	6
	1	1%	5	7%	17	25%	16	24%	19	28%	7	10%	2	3%	1	1
	Ø	Ø	Ø	Ø	1	1%	Ø	Ø	7	6%	12	11%	38	34%	53	[illegible]
	Ø	Ø	1	1%	5	4%	13	10%	11	8%	29	21%	46	34%	30	2
	Ø	Ø	Ø	Ø	1	1%	1	1%	7	8%	12	13%	28	31%	41	[illegible]
	Ø	Ø	Ø	Ø	2	2%	3	3%	4	4%	14	16%	31	34%	36	[illegible]

➢ Explanation

This table evaluates the needs and vulnerabilities of clients served by CoC-funded programs. It provides a count of needs/vulnerabilities for each client served, based on the following criteria:

- Chronicity
- Fleeing Domestic Violence
- Entry from Place Not Meant for Habitation
- No Income at Entry
- Disabling Condition of Mental Health, Substance Use Disorder, or Developmental Disability
- Disability – 2 or more of the above listed conditions (Mental Health, Substance Use Disorder, or Developmental Disability)
- Disability – Mental Health, Substance Use Disorder, or Developmental Disability that is cooccurring with a Physical Disability, HIV/AIDs or a Chronic Health Condition.

The report evaluates the data from the client's Project Entry screen to determine if they meet the criteria above. For each of the criteria that a client meets they score 1 point. This report then provides a count of clients that have 0 needs/vulnerabilities, 1 need/vulnerability, 2 needs/vulnerabilities, etc.

It also provides the percentage of clients for each count of needs/vulnerabilities.

- Example: 19 clients were served in a RRH program. 2 of them meet the criteria for all 7 needs/vulnerabilities outlined in the Scoring Tool. 2 out of 19 clients is 11% of clients served having 7 needs/vulnerabilities.

➢ Additional Reports to Review

WI-NOFO Project Scoring Companion Report

- The “**Sect. 7: Population – Details**” table lists the clients served by each program and shows which needs/vulnerabilities they meet the criteria for.
- This report can only be generated by your HMIS System Administrator and is available upon request.